



**City of Willow Park  
City Council  
Special Meeting  
City Hall  
516 Ranch House Road, Willow Park, TX 76087  
Tuesday, March 15, 2016 at 7:00 p.m.  
Minutes**

**1. Call to Order**

Mayor Neverdousky called the meeting to order at 7:04 p.m.

**2. Determination Of Quorum**

Mayor Richard Neverdousky  
Councilmember Brian Thornburg  
Councilmember Gene Martin  
Councilmember Greg Runnebaum  
Councilmember James Mullins  
Councilmember Tim Griffiths

Staff Present:  
City Administrator Matt Shaffstall  
City Attorney Rider Scott  
City Secretary Josh Armstrong

**3. Invocation & Pledge of Allegiance**

Mayor Neverdousky started the meeting with the invocation and by leading the room in the Pledge of Allegiance.

**4. Citizen Presentations & Comments**

**5. Approval of Previous Meeting's Minutes**

- A. Approve City Council Meeting Minutes – February 9, 2016
- B. Approve Special City Council Meeting Minutes – February 18, 2016

\*\*\*Councilmember Runnebaum made a motion to approve the Council Meeting Minutes from February 9, 2016 and Special City Council Meeting Minutes from February 18, 2016.

Seconded by Councilmember Griffiths

Aye votes: Councilmembers Thornburg, Martin, Runnebaum, Mullins, and Griffiths

Motion passed with a vote of 5-0

6. Take Action on a Developer's Agreement with Parker County Holdings LLC related to the development of a residential sub-division known as Meadow Place Estates.

\*\*\*Councilmember Mullins made a motion to accept the developer's agreement between the City of Willow Park and Parker County Holdings LLC.

Seconded by Councilmember Griffiths

Aye votes: Councilmembers Thornburg, Martin, Runnebaum, Mullins, and Griffiths

Motion passed with a vote of 5-0

7. Discussion/Action: Consider and Act on a Final Plat for Meadow Place Estates, 39.12 acres further described as a tract of land situated in the John Forman Survey, Abstract No. 471, City of Willow Park, Parker County, Texas and being a portion of Lot 1, Block 2 Trinity Meadows, an addition to the City of Willow Park, Texas, located just west of Stage Coach Estates and south of Sam Bass Road & east of Kings Gate Road.

\*\*\*Councilmember Mullins made a motion to approve the final plat for Meadow Place Estates.

Seconded by Councilmember Runnebaum

Aye votes: Councilmembers Thornburg, Martin, Runnebaum, Mullins, and Griffiths

Motion passed with a vote of 5-0

8. Discussion/Action: Authorize the Mayor to execute an agreement with Republic Services for Solid Waste collection services.

\*\*\*Councilmember Runnebaum made a motion to authorize the Mayor to execute an agreement with Republic Services, Waste Management for solid waste collection services.

Seconded by Councilmember Griffiths

Aye votes: Councilmembers Thornburg, Martin, Runnebaum, Mullins, and Griffiths

Motion passed with a vote of 5-0

9. Discussion/Action: Authorize and Approve Contractual Service Agreement with Matthew Brandon Shaffstall.

\*\*\*Mayor Neverdousky recessed to executive session at 7:29 p.m.

\*\*\*Mayor Neverdousky reconvened the meeting session at 8:21 p.m.

\*\*\*Councilmember Martin made a motion to authorize the mayor to sign the contract agreement extending Mathew Shaffstall's employment as the Willow Park City Administrator.

Seconded by Councilmember Mullins

Aye votes: Councilmembers Thornburg, Martin, Runnebaum, Mullins, and Griffiths

Motion passed with a vote of 5-0

10. Adjournment

\*\*\*Councilmember Martin made a motion to adjourn.

Seconded by Councilmember Runnebaum

Aye votes: Councilmembers Thornburg, Martin, Runnebaum, Mullins and Griffiths

Motion passed with a vote of 5-0

Mayor Neverdousky adjourned the meeting at 8:23 p.m.

APPROVED

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Richard Neverdousky, Mayor  
City of Willow Park, Texas

ATTEST:

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Josh Armstrong, City Secretary  
City of Willow Park, Texas