



City of Willow Park Fee Schedule

Development Service Fees

Application Fees

Preliminary Plat	\$300 + \$15 per lot
Final Plat	\$300 + \$25 per lot
Easement modification/vacation	\$100
Board of Adjustments Application	\$150
Additional variance or special exception requested in same application	\$50/Ea.
Rezoning Application	250 + \$10 per lot
Annexation Application	\$150
Planned Unit Development Application	\$500
Special Use Permit Application	\$100
Site Plan	\$150

Plan Review

Residential	30% of Building Permit Fee
Commercial	65% of Building Permit Fee
Multifamily	75% of Building Permit Fee

Additional Plan Review Fees

Flood Plain Development Plan Review Fee	\$150
Health Permit Plan Review Fee (Commercial Kitchen)	\$100

Building Permit & Inspection Fee

TOTAL VALUATION	FEE SCHEDULE
\$1.00 TO \$500.00	\$70
\$501.00 to \$2,000.00	\$70 for the first \$500.00 plus \$3.05 for each additional \$100.00 or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$70 for the first \$2,000.00 plus \$14.00 for each additional \$1,000.00 or fraction thereof, up to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$392 for the first \$25,000.00 plus \$10.10 for each additional \$1,000.00 or fraction thereof, up to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$644 for the first \$50,000.00 plus \$7.00 for each additional \$1,000.00 or fraction thereof, up to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$994 for the first \$100,000.00 plus \$5.60 for each additional \$1,000.00 or fraction thereof, up to and including \$500,000.00

\$500,001.00 to \$1,000,000.00	\$3,234 for the first \$500,000.00 plus \$4.75 for each additional \$1,000.00 or fraction thereof, up to and including \$1,000,000.00
\$1,000,000.00 and over	\$5,609 for the first \$1,000,000.00 plus \$3.15 for each additional \$1,000.00 or fraction thereof.

*The building permit fee charge to build a new building, to add on to an existing building, to remodel or to alter an existing building, shall be based on the declared valuation of the proposed work.

For residential construction (one and two-family dwellings) a minimum value of **\$85 per square foot of the total area under a roof shall be used to determine the valuation for the purpose of computing the permit fees. The Building Official may require the applicant to verify the declared value.

***For commercial and multi-family construction a minimum value per square foot shall be based on Type of Construction and International Building Code Group. The Building Official may require the applicant to verify the declared value.

Electrical Permits

Residential (new construction)	\$25 plus \$0.08 per square foot
Residential (remodel)	\$25 plus \$0.03 per square foot
Commercial (new construction)	\$25 plus \$0.10 per square foot
Commercial (remodel)	\$25 plus \$0.05 per square foot
Temporary Electric Pole Service	\$75 + Electrical Permit

Plumbing Permits

Residential (new construction)	\$25 plus \$0.08 per square foot
Residential (remodel)	\$25 plus \$0.03 per square foot
Commercial (new construction)	\$25 plus \$0.10 per square foot
Commercial (remodel)	\$25 plus \$0.05 per square foot
Change Out - Inspection Only (Hot water heater)	\$100

Mechanical Permits

Residential (new construction)	\$25 plus \$0.08 per square foot of A/C area
Residential (remodel)	\$25 plus \$0.03 per square foot of A/C area
Commercial (new construction)	\$25 plus \$0.10 per square foot of A/C area
Commercial (remodel)	\$25 plus \$0.05 per square foot of A/C area
Change Out - Inspection Only (A/C Unit)	\$100

Irrigation Permits

Residential Sprinkler system	\$100
Commercial Sprinkler system	\$250
Irrigation Well	\$1,500

*All irrigation systems and wells must provide backflow inspection

**All wells must provide Upper Trinity Groundwater Conservation District approval documentation prior to permit issuance

Additional Permits & Inspection Fees

Accessory Building - Inspection Only (Less than 120 sq. ft.)	\$100
Demolition Permit	\$150
Fence Permit	\$70

Certificate of Occupancy *Required for new building (green tag) or change in commercial occupancy	\$150
Residential Rental Property Certificate *Required for change in occupancy	\$150
Food Truck - Itinerant Merchant (annual)	\$250 + Health Permit
Swimming Pool Permit (includes water meter fill reading)	\$75 + Building Permit + 30% Plan Review
Large Building Inspection (3 stories +, or 50,000 + sf)	\$500
Gas/Oil Well Application	\$1,000
Gas/Oil Well Permit	\$5,000 + SUP Permit

Special Event Permits

Special Event Permit	\$100 + Food Handling Permit
Special Event Permit (Local Non Profit)	\$50 + Food Handling Permit
Food Truck at Special Event	\$50 + Food Handling Permit

Public Infrastructure Inspection and Release

Curb Cut/Drive Way Approach	\$100
Drainage & Storm Drain Inspection	\$100
Public Infrastructure (paving, sidewalks, ADA ramps)	\$300
Public Infrastructure Repair (Replacement to damaged public infrastructure caused by contractor or individual)	\$500 + Cost of Replacement *May include water loss
Street Construction (Sawcut, boring, replacement)	\$300
Street Light	\$100

Signage

Attached/Wall Sign	\$100
Monument Sign	\$150 + Building Permit
Pole Sign	\$500 + Building Permit
Offsite Sign	\$3,000 + Building Permit (requires S.U.P. approval)
Electronic Message Center	\$1,000 + Building Permit (require S.U.P approval)
Temporary Sign	\$75
Weekend Builders Advertising (annual)	\$75

*All sign permits require 65% Plan Review Fee

Contractor Registration

Master Contractor Registration (annual)	\$120 (prorated (\$10 per month)
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*Electrical, Mechanical, Plumbing, Irrigation, and Sign

Contractor Journeyman Contractor Registration (annual)	\$60 (prorated (\$5 per month)
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*Electrical, Mechanical, Plumbing, Irrigation, and Sign Contractor

**Journeyman registration must be made in conjunction with Master Contractor registration

Health Permit

Food Establishment Health Permit (annual)	\$240 (prorated \$20 per month for
Health Permit Re-Inspection Fee	\$75
Food Handling Permit	\$150

Food Handling Permit - Individual	\$5 each additional agent
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Swimming Pool Annual Inspection (public/commercial)	\$240 (prorated \$20 per month for new applications)
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Onsite Sewage Facility

New OSFF Permit

Includes application, permit, inspections, and notice of approval

Conventional (non-aerobic)	\$400
Professional (aerobic)	\$600
OSFF Re-Inspection Fee (Each Inspection after the 3rd Inspection)	\$75

OSSF System Repair Permit

Includes application, permit, inspections, and notice of approval

Minor Repair - Increasing, lengthening, or expanding the treatment (tanks) or disposal system (drain field/disposal area), spray area relocation, a single tank replacement (such as a collapsed pump tank)	\$150
Major Repair - System replacement, drain field or disposal area replacement, or any replacements to a previously un-permitted system	\$400

Fire Department Service Fees

Fire Alarm Fire Code Plan Review including Inspection Services

Valuation	Fee
Up to \$250,000	\$500
\$251,000 to \$500,000	\$850
\$501,000 to \$1,000,000	\$1,100
\$1,001,000 to \$3,000,000	\$1,600
\$3,001,000 to \$6,000,000	\$2,400
\$6,000,000 and up	\$2,400 plus \$0.25 for each additional \$1,000

Valuation is based on construction valuation for project

Fire Sprinkler Fire Code Plan Review including Inspection Services

Valuation	Fee
Up to \$250,000	\$500
\$251,000 to \$500,000	\$850
\$501,000 to \$1,000,000	\$1,100
\$1,001,000 to \$3,000,000	\$1,600
\$3,001,000 to \$6,000,000	\$2,400
\$6,000,000 and up	\$2,400 plus \$0.25 for each additional \$1,000

Valuation is based on construction valuation for project

Additional Fire Code Review and Inspection Fees

Fire Code Re-Inspection Fee (Each Inspection after the 3rd Inspection)	\$75
Residential Subdivision Fire Code Plan Review & Inspection Fee	\$250
Emergency Response Plan Review	\$50
Fire Watch	\$35/hr. Off Duty Detail Charge