

CITY OF WILLOW PARK

RESOLUTION NO. 01-14

A RESOLUTION ESTABLISHING POLICY DIRECTION FROM THE CITY COUNCIL OF WILLOW PARK TO THE WILLOW PARK CITY ADMINISTRATOR AND SUPPORTING STAFF DEFINING MINIMUM ACTIONS NECESSARY FOR THE EFFICIENT GENERATION AND APPROVAL OF CONTRACTS ON BEHALF OF THE CITY; AND, PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City of Willow Park, Texas (City) is a general law municipality located in Parker County, created in accordance with the Laws of the State of Texas; and

WHEREAS, the municipal offices of the City perform certain functions related to the preservation of order, health, prosperity; and

WHEREAS, it is in the best interests of the City that contracts be given due and careful consideration ; and

WHEREAS, it is incumbent upon the members of the governing body to be well informed on the subjects brought before them for their fair consideration; and

WHEREAS, it is also in the best interests of the City to define and approve contractual relationships as efficiently as possible.

NOW THEREFORE BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF WILLOW PARK THAT:

SECTION 1. AUTHORIZATION.

The Mayor, or the Mayor's designee, is hereby authorized and directed to implement and enforce the applicable provisions of this Resolution.

SECTION 2. DIRECTION

In any event that a formal contract is required between the City of Willow Park and another entity or individual, the following process shall be followed:

- a. The draft contract shall be provided to the City Attorney for review and comment. The City Attorney will be provided a responsive need date by which comments should be returned.
- b. The draft contract will be distributed to the members of the governing body of the City at the same time as the distribution is made to the City Attorney. The members of the governing body

will also be informed of the responsive need date that the City Attorney will meet.

- c. The City attorney shall review and provide comments, if any, to the City Administrator and members of the governing body as soon as possible and not later than the designated need date.
- d. Additional comments from members of the governing body shall be submitted to the City Attorney for consideration and resolution.
- e. Any unresolved issues shall then require discussion by the governing body in a properly noticed public meeting in accordance with the laws of the State of Texas.

SECTION 3. SEVERABILITY.

If for any reason any section, paragraph, subdivision, clause, phrase or provision of this Resolution shall be held invalid, it shall not affect any valid provisions of this or any other Resolution or Ordinance of the City of Willow Park to which these rules and regulations relate.

SECTION 4. REPEALER.

To the extent any other ordinance or resolution is inconsistent with the provisions herein it is hereby repealed and superseded by the provisions herein.

SECTION 5. RECITALS.

The City Council hereby finds and declares all precatory language herein to be true and correct and approves and adopts the same herein as part of this Resolution.

SECTION 6. EFFECTIVE DATE.

This Resolution shall take effect from and after its adoption.

PASSED AND APPROVED this 14^h day of January, 2014

/s/ R. C. Neverdousky
Mayor

City Secretary/Clerk

APPROVED AS TO FORM:

ATTEST:

/s/ Yael Hoffman

/s/ _____
City Attorney

The Willow Park City Council in acting on Resolution No. 01-14, did on the 14th day of January, 2014 vote as follows:

	<u>FOR</u>	<u>AGAINST</u>
Richard Neverdousky, Mayor	_____	_____
Brian Thornburg, Place 1	<u>X</u>	_____
Gene Martin, Place 2	<u>X</u>	_____
Amy Podany, Place 3	<u>X</u>	_____
Dan Stalling, Place 4	<u>X</u>	_____
Bernard Suchocki, Place 5	<u>X</u>	_____