



**City of Willow Park
Planning & Zoning Commission
Regular Meeting
516 Ranch House Road, Willow Park, TX 76087
Tuesday, October 07, 2014 at 7:00 p.m.
Minutes**

1. Call to Order

Chair Glasgow called the meeting to order at 7:07pm.

2. Determination of Quorum

Chair Marvin Glasgow

Vice Chair Stephen Zeman

Commissioner Jared Fowler

Commissioner Mark Melanson

Commissioner Sharon Bruton

Commissioner Fred McCulley

Also Present;

Development Services Director – Mike Grace

Planning Tech - Michelle Lowe

Absent:

Commissioner Stephen Higdon

3. Approval of Previous Meeting's Minutes

Does not apply

4. Capital Improvement Committee: Discussion/Action

Accept and recommend land use assumptions and impact fees.

Vice Chair Stephen Zeman discussed previous recommendation from old Capital Improvement Committee. The old Capital Improvement Committee voted to recommend to Council the higher figure. The vote was unanimous.

*****Vice Chair Stephen Zeman moved to reaffirm the higher figure for the Impact Fee that was proposed by the consulting firm that made their report on this to the City of Willow Park, seconded by Commissioner Mark Melanson.**

Votes: Commissioners: Zeman, Fowler, Melanson, Bruton and McCulley

Nay Votes: None

Abstained: None

Motion Passed with a vote of 5-0-0

5. Accept and Recommend 2014 Comprehensive Plan: Discussion/Action

Commissioner Zeman discussed that there was not a plan for a medium density zoning in previous Comprehensive Plan. Commission discussed that there was not adequate time given to look over the revised Comprehensive Plan to make a recommendation.

*****Vice Chair Stephen Zeman moved to not accept page 42 of the revised comprehensive plan with the medium density zoning, seconded by Commissioner Fred McCulley.**

Votes: Commissioners: Zeman, Fowler, Melanson, Bruton and McCulley

Nay Votes: None

Abstained: None

Motion Passed with a vote of 5-0-0

*****Vice Chair Stephen Zeman moved to deferred making a recommendation on Comprehensive Plan to Council until Freese and Nichols can present the plan in detail to the new Planning and Zoning Commission, seconded by Commissioner Mark Melanson.**

Votes: Commissioners: Zeman, Fowler, Melanson, Bruton and McCulley

Nay Votes: None

Abstained: None

Motion Passed with a vote of 5-0-0

*****Commissioner Jared Fowler moved to recommend to Council to have a zoning review to have something between the R1 & R5 Density, seconded by Vice Chair Stephen Zeman.**

Votes: Commissioners: Zeman, Fowler, Melanson, Bruton and McCulley

Nay Votes: None

Abstained: None

Motion Passed with a vote of 5-0-0

6. Adjourn

***** Commissioner Zeman moved to adjourn, seconded by Commissioner Melanson.**

Votes: Commissioners: Zeman, Fowler, Melanson, Bruton and McCulley

Nay votes: None

Abstained: None

Motion passed with a vote of 5-0-0

Chair Glasgow adjourned the meeting at 8:26 PM

P&Z Chair
Marvin Glasgow

City Secretary
Josh Armstrong