



City of Willow Park
Planning & Zoning Commission
Regular Meeting
516 Ranch House Road, Willow Park, TX 76087
Tuesday, January 7, 2014 at 7:00 p.m.
Minutes as Amended

1. Call to Order

Chair Mullins called the meeting to order at 7:02 pm.

2. Determination Of Quorum

Present;

Chair James Mullins

Vice Chair JoAnn Cassidy

Commissioner Tim Griffiths

Commissioner James Moeller

Commissioner David Fritz

Commissioner Stephen Zeman

Also Present;

Planning Director Tommy Stewart

Planning Tech Michelle Lowe

Absent;

Commissioner Marci Parker

3. Approval of Previous Meeting's Minutes

***** Commissioner Griffiths moved to approve the December Minutes as amended , seconded by Commissioner Moeller.**

Votes: Commissioners: Cassidy, Griffiths, Moeller, Zeman and Fritz

Nay votes: None

Abstained: None

Motion passed with a vote of 5-0-0

4. **Public Hearing** to consider a replat of Lot 1R Block 1 Fawcett Addition, an addition to the City of Willow Park, Parker County, Texas according to the plat recorded in Cabinet D Slide 144 Plat Records, Parker County, Texas more commonly referred to as Lot 1R, Block 1, Fawcett Addition.
 - A. Opened Public Hearing @ 7:06 pm.
 - B. Close Public Hearing @ 7:07 pm.
 - C. Make Recommendation

***** Commissioner Fritz moved to deny the plat on the grounds that the application is not technically complete. Further move to waive a refilling fee as this application has not been completed yet, seconded by Commissioner Griffiths.**

Votes: Commissioners: Cassidy, Griffiths, Moeller, Zeman and Fritz

Nay votes: None

Abstained: None

Motion passed with a vote of 5-0-0

5. Discussed Zoning Change request. Property located near intersection of Crown Road and Trinity Meadows Lane
6. Discussed and make recommendation to approve zoning map for the City of Willow Park.

Changes discussed:

1. Ordinance references are great on "draft" and "research" maps - keep them as GIS level/shapes in deliverable, but do not print them on the "final" map version(s).
2. McCall elementary reference 571-08 (annexation) is correct but property comes in to the city as R1 not AG. No impact on schools, but map should reflect R1 zoning.
3. Annexation/Zoning references for assisted living etc (church property) - references are there, but the lines are not drawn in.

***** Commissioner Fritz moved to postpone action on this item until next regular scheduled meeting so that Lockwood, Andrews & Newman, Inc. has time to make the final corrections, seconded by Commissioner Griffiths.**

Votes: Commissioners: Cassidy, Griffiths, Moeller, Zeman and Fritz

Nay votes: None

Abstained: None

Motion passed with a vote of 5-0-0

7. Discussed and made recommendations on a billboard/off-site signage moratorium.

***** Commissioner Fritz made the following motion:**

Where as the City of Willow Park is reviewing the present state of its sign ordinances. Where as the State of Texas authorizes municipalities to regulate signage. Where as the State of Texas authorizes municipalities to extend these regulations into its ETJ. Where as the City of Willow Park has extended its sign ordinance to its ETJ; Therefore the Planning and Zoning Commission does hereby recommend the adoption of a moratorium for offsite signage. Said moratorium shall extend to the city's ETJ. Said moratorium shall be for a period of 6 months. During said moratorium, the city shall not issue a permit, nor allow the construction, building, erection, repair, replacement or alteration of any off-site signage. The city Board of Adjustment shall not hear or issue any variances pertaining to off-site signage, seconded by Commissioner Moeller.

Votes: Commissioners: Cassidy, Griffiths, Moeller, Zeman and Fritz

Nay votes: None

Abstained: None

Motion passed with a vote of 5-0-0

8. Discussed of Comprehensive Plan.

9. Chair Mullins adjourned the meeting at 8:50 PM

***** Commissioner Griffiths moved to adjourn, seconded by Commissioner Fritz.**

Votes: Commissioners: Cassidy, Griffiths, Moeller, Zeman and Fritz

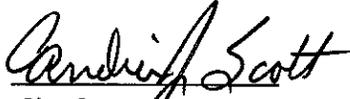
Nay votes: None

Abstained: None

Motion passed with a vote of 5-0-0



P&Z chair
James Mullins



City Secretary
Candice Scott