



City of Willow Park  
Planning & Zoning Commission  
Regular Meeting  
516 Ranch House Road, Willow Park, TX 76087  
Tuesday, November 5, 2013 at 7:30 p.m.  
Minutes

\*Please note the November meetings later start time to prevent any conflicts with Election Day activities.

1. Call to Order

Chair Mullins called the meeting to order at 7:30pm.

2. Determination Of Quorum

*Chair James Mullins*

*Vice Chair JoAnn Cassidy*

*Commissioner Marci Parker*

*Commissioner Tim Griffiths*

*Commissioner James Moeller*

*Commissioner David Fritz*

*Also Present;*

*Development Director Tommy Stewart*

*City Secretary Yael Hoffman*

*Fire Chief Brent Sauble*

*Planning Tech Michelle Lowe*

3. Approval of Previous Meeting's Minutes

\*\*\* Commissioner Parker moved to approve the October Minutes as amended , seconded by Commissioner Moeller.

Votes: Commissioners: Parker, Cassidy, Griffiths, Moeller and Fritz

Nay votes: None

Abstained: None

Motion passed with a vote of 5-0-0

4. Discuss and make recommendation on a proposed Plat Amendment for Lot 1R – 16R, Block D, the Hunters Glen subdivision in an "R-5" Single Family Residential High Density zoned district.

**\*\*\* Commissioner Fritz moved to postpone this item until Public Hearing is posted, seconded by Commissioner Griffiths.**

Votes: Commissioners: Parker, Cassidy, Griffiths, Moeller and Fritz

Nay votes: None

Abstained: None

Motion passed with a vote of 5-0-0

5. Discuss and make recommendation on a revised zoning map for the City of Willow Park.

**\*\*\* Commissioner Fritz moved to submit the following changes to Lockwood, Andrews & Newman, Inc. and make recommendation at the December P&Z meeting, seconded by Commissioner Parker.**

Changes:

1. Ordinance references are great on "draft" and "research" maps - keep them as GIS level/shapes in deliverable, but do not print them on the them "final" map version(s).
2. McCall elementary reference 571-08 (annexation) is correct but property comes in to the city as R1 not AG. No impact on schools, but map should reflect R1 zoning.
3. Annexation/Zoning references for assisted living etc (church property) - references are there, but the lines aren't drawn in.
4. Final confirmation of Trinity Christian Academy ordinance 674-13 - reference missing. Depending on the "position" on the map, the plat may or may not be shown correctly. Ordinance page on City's web site is not up-to-date. The original PD Ordinance (for metes and bounds/map) was 621-10, corrected to "C" by City Council minutes October 11, 2010 (but forgot to include an Ordinance), and finalized by Ordinance 674-13 (not on the web site) by City Council on August 13, 2013.

Votes: Commissioners: Parker, Cassidy, Griffiths, Moeller and Fritz

Nay votes: None

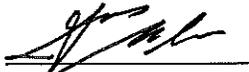
Abstained: None

Motion passed with a vote of 5-0-0

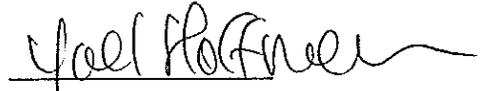
6. Receive and Discussed the recommendation of the "dirt" committee.

7. Discussion of Comprehensive Plan, Land Use, and Zoning tables.

Chair Mullins adjourned the meeting at 8:17 PM



P&Z chair  
James Mullins



City Secretary  
Yael Hoffman