



City of Willow Park
Planning & Zoning Commission
Regular Meeting
516 Ranch House Road, Willow Park, TX 76087
Tuesday, August 6, 2013 at 7:00 p.m.
Minutes

1. Call to Order

Chair Mullins called the meeting to order at 7:00PM

2. Determination Of Quorum

Chair Jimmy Mullins
Vice Chair JoAnn Cassidy
Commissioner Marci Parker
Commissioner Tim Griffiths
Commissioner James Moeller
Commissioner David Fritz

Also Present;
City Administrator Matt Shaffstall
City Secretary Yael Hoffman
Fire Chief Brent Sauble

3. Approval of Previous Meeting's Minutes

a. June 4, 2013

***** Commissioner Cassidy moved to approve the June , seconded by Vice Chair Cassidy**

Votes: Commissioners: Parker, Cassidy, Griffiths, Moeller and Fritz

Nay votes: None

Abstained: None

Motion passed with a vote of 5-0-0

4. Discuss and make recommendation on a proposed Site Plan for Willow Park Commercial Building (Also referred to as Sprouts Day Care) El Chico Addition, Lot 4R Block 38 5073 I-20 Service Rd, Willow Park 76087

***** Commissioner Fritz moved to recommend the city council to approve the Site plan for Willow Park Commercial Building (sprouts Daycare), with the condition that a railing will be placed along the south side of the building. , seconded by Vice Chair Cassidy**

Votes: Commissioners: Parker, Cassidy, Griffiths, Moeller and Fritz

Nay votes: None

Abstained: None

Motion passed with a vote of 5-0-0

5. Public Hearing and action on request to amend chapter 12 "Zoning"; article 12.000 "Screening Fences and Landscaping Requirements", Section 12.802 "Landscaping Requirements" Subsection G "General Standards" by Amending subparagraph 6 "Lawn Grass" to specify certain top soil requirements

- A. Open Public Hearing.

Chair Mullins open the public hearing at 7:23 PM

Council member Stalling presents before the chair and commissioners the proposed amendment to the current ordinance.

- B. Close Public Hearing.

Chair Mullins closed the public hearing at 7:34 PM

- C. Take Action on Recommendation to City Council.

The P&Z members together with Council member Stalling decide to start a committee to discuss the proposed changes on the ordinance and bring it before P&Z next meeting.

6. Public Hearing and Action on request for A public hearing on a proposal to amend the municipal "Flood Damage Prevention Ordinance" (Ordinance No. 582-08 adopted Sept. 15, 2008) by adding an additional paragraph to Article 5, Section B "Specific Standards "regulating the placement and elevation of certain electrical equipment.

- A. Open Public Hearing.

Chair Mullins open the public hearing at 7:50 PM

Council member Stalling presents his concern regarding the electric equipment in the flood plan zone.

- B. Close Public Hearing.
Chair Mullins closed the Public Hearing at 7:59
- C. Take Action on Recommendation to City Council.

***** Commissioner Parker moved to recommend the city council to approve the proposed ordinance, seconded by Vice Chair Cassidy**

Votes: Commissioners: Parker, Cassidy, Griffiths, Moeller and Fritz

Nay votes: None

Abstained: None

Motion passed with a vote of 5-0-0

- 7. A public hearing on a proposal to amend Chapter 12 *"Zoning Regulations"*, Article 12.500 *"Use Restrictions and Zoning Regulations"* by Amending the appropriate Section entitled *"Residential: R-3 Multifamily District"* Classification concerning family dwelling unit density.

- A. Open Public Hearing.
Chair Mullis open the Public hearing at 8:00
- B. Close Public Hearing.
Chair Mullins closed the public Hearing at 8:01
- C. Take Action on Recommendation to City Council.

***** Commissioner Fritz moved to recommend the city council to approve the proposed ordinance, seconded by Vice Chair Cassidy**

Votes: Commissioners: Parker, Cassidy, Griffiths, Moeller and Fritz

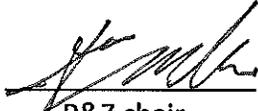
Nay votes: None

Abstained: None

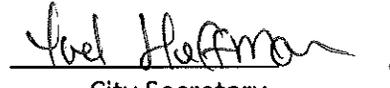
Motion passed with a vote of 5-0-0

- 8. Discussion of the planning process, discipline reviews, applications.
- 9. Discussion of Land Use and Zoning tables.

Chair Mullins adjourned the meeting at 8:20 PM



P&Z chair
Jimmy Mullins



City Secretary
Yael Hoffman