Regular Meeting of the Planning and Zoning Commission
516 Ranch House Road, Willow Park, TX 76087
Tuesday, June 26, 2012, 7:00 PM

MINUTES

I. CALL TO ORDER @ 7:12pm

II. QUORUM CHECK

Present: Chairman David Fritz, Commissioners: Kierin Johnson and Brian Thornburg, Alternate James Mullins and Development Services Director Becky Stokes

Absent: Vice Chair Milton Bradley and Commissioners: JoAnn Cassidy and Marci Parker

III. APPROVAL OF PREVIOUS MINUTES

Minutes of May 15, 2012

Motion was made by Commissioner Johnson to approve the minutes with amendments, seconded by Alternate Mullins

Aye votes: Chairman Fritz, Commissioner Johnson and Thornburg and Alternate Mullins
Nay votes: None
Abstain: None
Motion passed with a vote 4-0-0

IV. OLD BUSINESS

A. **Discussion/Action:** Work on a draft Wind Energy Ordinance (Chairman Fritz)

No action was taken on this item

B. **Discussion/Action:** Work on a draft set of requirements for engineering firms for the comprehensive Plan (Chairman Fritz)

There was a brief discussion as to how the letter should be structured. Some of the firms to possibly send the RFP to are Freese & Nichols, LAN, Beggs & Matthews, and the UTA Planning Department. A workshop was set for July 5th at 7:00pm. It was decided to finish the Wind Energy Ordinance at the workshop.

No action was taken on this item

V. NEW BUSINESS

A. **Discussion/Action:** Consider and take action on the Final Plat, Lots 1-21 & 22H, Block A; Lots 1-43, Block B; Lots 1-10, Block C; and Lots 1-14, Block D, Hunters Glen (Chairman Fritz)

Mr. Ed Childress, representing Hunters Glen Development, discussed the corrections that had been made to the Final Plat according to staff comments. He explained that Lot 22H would be a private street if the development was not going to be annexed.

Motion was made by Commissioner Johnson to recommend to the City Council to accept the Final Plat Lot 1-21, Block A; Lots 1-43, Block B; Lots 1-10, Block C; and Lots 1-14, Block D, Hunters Glen, seconded by Commissioner Mullins.

Aye votes: Chairman Fritz; Commissioner Johnson, Thornburg and Alternate Mullins
Nay votes: None
Abstain: None
Motion passed with a vote 4-0-0

B. **Discussion/Action:** Consider and take action on the resignation of Commissioner Suchocki (Chairman Fritz)

Motion was made by Commissioner Johnson to accept the resignation of Commissioner Suchocki, seconded by Commissioner Thornburg.

Aye votes: Chairman Fritz; Commissioner Johnson, Thornburg and Alternate Mullins
Nay votes: None
Abstain: None
Motion passed with a vote 4-0-0

C. **Discussion/Action:** Consider and take action on placing Alternate James Mullins as Commissioner to fill the Place 5 vacancy (Chairman Fritz)

Motion was made by Commissioner Johnson to appoint Alternate James Mullins to fill Place 5 vacancy that was vacated by Commissioner Bernard Suchocki, seconded by Commissioner Thornburg.

Aye votes: Chairman Fritz; Commissioner Johnson, Thornburg and Alternate Mullins
Nay votes: None
Abstain: None
Motion passed with a vote 4-0-0

D. **Discussion/Action:** Consider and take action of the resignation of Vice Chair Milton Bradley as Vice Chair (Chairman Fritz)

Motion was made by Commissioner Mullins to accept the resignation of Milton Bradley as Vice Chair, seconded by Commissioner Johnson.

Aye votes: Chairman Fritz; Commissioner Johnson, Thornburg and Alternate Mullins
Nay votes: None
Abstain: None
Motion passed with a vote 4-0-0

Recess meeting @ 8:29pm
Reconvene meeting @ 8:30pm

Nomination of Brian Thornburg to fill Place 1, Vice Chair, was made by Commissioner Johnson, seconded by Commissioner Mullins

Aye votes: Chairman Fritz; Commissioner Johnson, and Alternate Mullins
Nay votes: None
Abstain: Commissioner Thornburg
Motion passed with a vote 3-0-1

E. **Discussion/Action:** Consider and take action on appointing a new Commissioner to fill the vacancy of Place 1 Vice Chair (Chairman Fritz)

There was no action on this item.

V. **ADJOURNMENT @ 8:33pm**

With no further business a motion was made by Commissioner Cassidy to adjourn the meeting, seconded by Commissioner Mullins.

Aye votes:
Nay votes: None
Abstain: None
Motion passed with a vote

Chairman Fritz adjourned the meeting at 8:33pm

Chairman David Fritz

City Secretary Yael Hoffman