

Regular Meeting of the Planning and Zoning Commission
516 Ranch House Road, Willow Park, TX 76087
Tuesday, March 10, 2009 7:00 P.M.

MINUTES

I. CALL TO ORDER : 7:02 pm

II. QUORUM CHECK

Present: Chairperson: Donna Smith, Vice Chair: Mark Hickerson, Commissioners: Debbie Kerrigan, Gregg Odell, Esta Austin, Susan Jones, Milton Bradley and Development Services Director: Becky Stokes.

Absent: None

III. Approval of Previous Minutes

Motion to approve the P&Z minutes of February 10, 2009 was made by Commissioner Hickerson, seconded by Commissioner Austin.

Aye votes: Commissioners: Hickerson, Kerrigan, Odell, Austin, Jones and Bradley

Nay votes: None

Abstained: None

Motion passed with a vote of 6-0-0

IV. NEW BUSINESS

- a. **Discussion/Action-** Application for the Final Plat of the Willow Park Medical Office Building, Lots 1 and 2, an addition to the Cit of Willow Park, TX being a replat of Lots C1-1, C2-3, C2-10, C2-11, C2-12; portions of Lots C2-4, C2-9 and C2-13; portions of Tyla Lane and Simpson Road and Willow Business Park.

Mr. Andrew Pitts of Treanor Architects spoke to the Commission regarding the site plan discussing and answering all concerns of the Commission.

Motion was made by Commissioner Hickerson to approve the Final Plat for Willow Park Medical Building, Lots 1& 2, with the caveat that legal review has not been received at the time of the meeting, second was by Commissioner Kerrigan.

Aye votes: Commissioners: Hickerson, Kerrigan, Odell, Austin, Jones and Bradley

Nay votes: None

Abstained: None

Motion passed with a vote of 6-0-0

- b. **Discussion/Action:** Consider and take action on the Architectural Site Plan for the Willow Park Medical Office Building.

Giving a quick overview of the Medical Office Building, Mr. Andrew Pitts described the facility including the exterior siding, floor plans, signs, lighting and hours of operation.

Motion was made by Commissioner Jones to approve the Site Plan for the Willow Park Medical Office Building, second was by Commissioner Hickerson.

Aye votes: Commissioners: Hickerson, Kerrigan, Odell, Austin, Jones and Bradley

Nay votes: None

Abstained: None

Motion passed with a vote of 6-0-0

- c. **Discussion/Action:** Application for a Preliminary Plat for Crown Pointe Addition – Phase I; 123.47 acres out of the Wesley Franklin Survey, Abst. No 468, Isaac Headley Survey, Abst. No. 619 and David Addington Survey, Abst. No. 21, Parker County, City of Willow Park, TX.

Mr. Chuck Stark introduced himself as representative for the applicant of the Crown Pointe Addition. He gave the Commission a review of the Preliminary Plat and the intentions for the property and a proposed road.

Motion was made by Commissioner Hickerson to approve the Preliminary Plat for Crown Pointe Addition, PH I, and asked that it be noted that the Commission had not received comments from the City Attorney at the time of the meeting. Also, the P&Z recommends alignment of the proposed Crown Point Blvd. extension to Crown Rd. be approved as drawn, second was by Commissioner Austin. Commissioner Odell Abstained.

Aye votes: Commissioners: Hickerson, Kerrigan, Austin, Jones and Bradley

Nay votes: None

Abstained: Commissioner Odell

Motion passed with a vote of 5-0-1

- d. **Discussion/Action:** Consider and take action for a workshop to discuss changes for the Multi-Family (R-3) zoning.

Commissioner Hickerson spoke with the Commission about the need for updating the R-3 Zoning.

There will be a workshop at City Hall on March 30, 2009 at 7:00pm

- e. **Adjournment :** 8:15 pm

With no further business, Chairperson Smith adjourned the meeting.

Chairperson: Donna Smith

City Secretary: Yael Hoffman

