

# CITY OF WILLOW PARK

ORDINANCE NO. 721-15

AN ORDINANCE OF THE CITY OF WILLOW PARK, TEXAS, PROVIDING AUTHORIZATION TO AMEND "APPENDIX A - FEE SCHEDULE" OF THE MUNICIPAL CODE OF ORDINANCES, BY ADDING A NEW "ARTICLE 17.000 MUNICIPAL SERVICE FEES", PROVIDING FOR A PENALTY A SEVERABILITY CLAUSE AND AN EFFECTIVE DATE.

**WHEREAS**, the City of Willow Park, is a municipal corporation duly and legally formed in the State of Texas; and

**WHEREAS**, the City is a general law municipality with specific powers delegated to it to protect the health, safety and general welfare of its citizens; and,

**WHEREAS**, the City has the authority to adopt and amend ordinances and pass laws in the best interests of the City pursuant to §51.012 TEX. LOCAL GOV'T CODE.

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WILLOW PARK, TEXAS:**

## SECTION 1. AUTHORIZATION

The Mayor, or Mayor's designee, is hereby authorized and directed to implement the applicable provisions of this Ordinance.

## SECTION 2. AMENDMENT

**APPENDIX A - "FEE SCHEDULE"** of the Municipal Code of Ordinances is amended, as follows:

### "ARTICLE 17.000 MUNICIPAL SERVICE FEES"

(See attached Exhibit "A" for service fees to be included in Art. 17.000 of Appendix A)

## SECTION 3. SEVERABILITY

If any provision of this Ordinance or the application thereof to any person or circumstance is held invalid by any court, such invalidity shall not affect the validity of other provisions or applications, and to this end the provisions of this Ordinance are severable.

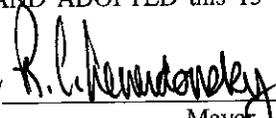
## SECTION 4. RECITALS

The City Council hereby finds and declares all precatory language herein to be true and correct and approves and adopts the same herein as part of this Ordinance.

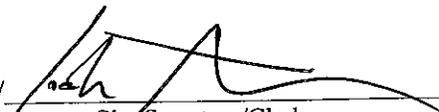
## SECTION 5. EFFECTIVE DATE

This Ordinance shall be in full force and effect from and after its adoption by the City Council of the City of Willow Park and after publication.

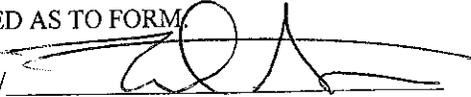
PASSED AND ADOPTED this 13<sup>th</sup> day of October 2015.

/s/   
Mayor

ATTEST:

/s/   
City Secretary/Clerk

APPROVED AS TO FORM

/s/   
City Attorney

The Willow Park City Council in acting on Ordinance No. 721-15, did on the 13<sup>th</sup> day of October 2015 did vote as follows:

	<u>FOR</u>	<u>AGAINST</u>
Richard Neverdousky, Mayor	_____	_____
Brian Thornburg, Place 1	<u>✓</u>	_____
Gene Martin, Place 2	<u>✓</u>	_____
Greg Runnebaum, Place 3	<u>✓</u>	_____
James E. Mullins, Place 4	<u>✓</u>	_____
Tim Griffiths, Place 5	<u>✓</u>	_____

## Administrative Service Fees

### Administrative Service Fees

Non-Sufficient Funds Fee	\$30
Credit/Debit Card Processing Fee	3% of Transaction

Notary Service (per documented signature)	\$1/ea.
Photocopy (Black & White)	\$0.10/ea.
Photocopy (Color)	\$0.25/ea.
Send/Receive Fax	\$1/page
Digital File (CD-RW, CD-R)	\$1/ea.
Open Records Labor Charge (more than 50 pages)	\$15/hr.
Open Records Programing Labor Charge	\$28.50/hr.

### Police Department Services

Accident Report	\$6
Finger Printing (per set)	\$10
Solicitors Permit - Itinerant Merchant (annual) *Must provide a bond in the amount of \$5,000 per agent	\$500
Solicitors Agent	\$100/each Additional agent
Parade/Marathon/Bikeathon Permit	\$25
Road Closure Permit	\$25/hr.
City Traffic Control	\$35/hr. *Off Duty Detail Charge

\*Parade and Road Closure Permits are subject to Police Department approval and may require additional traffic control at Police Chief's discretion

### Community Room Rental

Cleaning Charge (all applicants)	\$75
Non-Profit (1st 4 hour block)	No Charge
Non-Profit ( Additional 4 hour block)	\$25
Local Citizen (4 hour block)	\$25
Corporation (4 hour block)	\$50

\*Community Center is available in time blocks of 8 a.m. - Noon, Noon - 4 p.m., 4 p.m.

- 8 p.m.

\*\*Payment must be made 24 hours prior to the reservation date. Room reservations must be made 48 hours prior to use.

\*\*\*Use of Fire Department kitchen is not included with community room rental

\*\*\*\*Community Room is reserved every Wednesday from 8 a.m. to Noon

**Development Services Fees**

**Application Fees**

Preliminary Plat	\$300 + \$15 per lot
Final Plat	\$300 + \$25 per lot
Easement modification/vacation	\$100
Board of Adjustments Application	\$150
Additional variance or special exception requested in same application	\$50/Ea.
Rezoning Application	250 + \$10 per lot
Annexation Application	\$150
Planned Unit Development Application	\$500
Special Use Permit Application	\$100
Site Plan	\$150

**Plan Review**

Residential	30% of Building Permit Fee
Commercial	65% of Building Permit Fee
Multifamily	75% of Building Permit Fee

**Additional Plan Review Fees**

Flood Plain Development Plan Review Fee	\$150
Health Permit Plan Review Fee (Commercial Kitchen)	\$100

**Building Permit & Inspection Fee**

TOTAL VALUATION	FEE SCHEDULE
\$1.00 TO \$500.00	\$70
\$501.00 to \$2,000.00	\$70 for the first \$500.00 plus \$3.05 for each additional \$100.00 or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$70 for the first \$2,000.00 plus \$14.00 for each additional \$1,000.00 or fraction thereof, up to and including \$25,000.00

**Development Services Fees**

\$25,001.00 to \$50,000.00	\$392 for the first \$25,000.00 plus \$10.10 for each additional \$1,000.00 or fraction thereof, up to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$644 for the first \$50,000.00 plus \$7.00 for each additional \$1,000.00 or fraction thereof, up to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$994 for the first \$100,000.00 plus \$5.60 for each additional \$1,000.00 or fraction thereof, up to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$3,234 for the first \$500,000.00 plus \$4.75 for each additional \$1,000.00 or fraction thereof, up to and including \$1,000,000.00
\$1,000,000.00 and over	\$5,609 for the first \$1,000,000.00 plus \$3.15 for each additional \$1,000.00 or fraction thereof.

\*The building permit fee charge to build a new building, to add on to an existing building, to remodel or to alter an existing building, shall be based on the declared valuation of the proposed work.

\*\*For residential construction (one and two-family dwellings) a minimum value of **\$85** per square foot of the total area under a roof shall be used to determine valuation for the purpose of computing the permit fees. The Building Official may require the applicant to verify the declared value.

\*\*\*For commercial and multi-family construction a minimum value per square foot shall be based on Type of Construction and International Building Code Group. The Building Official may require the applicant to verify the declared value.

**Electrical Permits**

Residential (new construction)	\$25 plus \$0.08 per square foot
Residential (remodel)	\$25 plus \$0.03 per square foot
Commercial (new construction)	\$25 plus \$0.10 per square foot
Commercial (remodel)	\$25 plus \$0.05 per square foot
Temporary Electric Pole Service	\$75 + Electrical Permit

**Plumbing Permits**

Residential (new construction)	\$25 plus \$0.08 per square foot
Residential (remodel)	\$25 plus \$0.03 per square foot
Commercial (new construction)	\$25 plus \$0.10 per square foot
Commercial (remodel)	\$25 plus \$0.05 per square foot
Change Out - Inspection Only (Hot water heater)	\$100

**Mechanical Permits**

Residential (new construction)	\$25 plus \$0.08 per square foot of A/C area
Residential (remodel)	\$25 plus \$0.03 per square foot of A/C area
Commercial (new construction)	\$25 plus \$0.10 per square foot of A/C area
Commercial (remodel)	\$25 plus \$0.05 per square foot of A/C area
Change Out - Inspection Only (A/C Unit)	\$100

**Irrigation Permits**

**Development Services Fees**

Residential Sprinkler system	\$100
Commercial Sprinkler system	\$250
Irrigation Well	\$1,500

\*All irrigation systems and wells must provide backflow inspection  
 \*\*All wells must provide Upper Trinity Groundwater Conservation District approval documentation prior to permit issuance

**Additional Permits & Inspection Fees**

Accessory Building - Inspection Only (Less than 120 sq. ft.)	\$100
Demolition Permit	\$150
Fence Permit	\$70
Certificate of Occupancy	\$150

\*Required for new building (green tag) or change in commercial occupancy

Residential Rental Property Certificate	\$150
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\*Required for change in occupancy

Food Truck - Itinerant Merchant (annual)	\$250 + Health Permit
Swimming Pool Permit (includes water meter fill reading)	\$75 + Building Permit + 30% Plan Review Fee
Large Building Inspection (3 stories+, or 50,000+ s.f.)	\$500
Gas/Oil Well Application	\$1,000
Gas/Oil Well Permit	\$5,000 + SUP Permit

**Special Event Permits**

Special Event Permit	\$100 + Food Handling Permit
Special Event Permit (Local Non Profit)	\$50 + Food Handling Permit
Food Truck at Special Event	\$50 + Food Handling Permit

**Public Infrastructure Inspection and Release**

Curb Cut/Drive Way Approach	\$100
Drainage & Storm Drain Inspection	\$100
Public Infrastructure (paving, sidewalks, ADA ramps)	\$300
Public Infrastructure Repair (Replacement to damaged public infrastructured caused by contractor or individual)	\$500 + Cost of Replacement *May include water loss
Street Construction (Sawcut, boring, replacement)	\$300
Street Light	\$100

**Signage**

Attached/Wall Sign	\$100
Monument Sign	\$150 + Building Permit
Pole Sign	\$500 + Building Permit
Offsite Sign	\$3,000 + Building Permit (requires S.U.P. approval)
Electronic Message Center	\$1,000 + Building Permit (require S.U.P approval)
Temporary Sign	\$75
Weekend Builders Advertising (annual)	\$75

\*All sign permits require 65% Plan Review Fee

**Contractor Registration**

**Development Services Fees**

Master Contractor Registration (annual)	\$120 - pro rated \$10 per month
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\*Electrical, Mechanical, Plumbing, Irrigation, and Sign Contractor

Journeyman Contractor Registration (annual)	\$60 - pro rated \$5 per month
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\*Electrical, Mechanical, Plumbing, Irrigation, and Sign Contractor

\*\*Journeyman registration must be made in conjunction with Master Contractor registration

**Impact and Tap Fees**

**Water Impact Fees**

Meter Size	AWWA Capacity	Equivalent Factor	Impact Fee
5/8"	20	#	\$2,509.88
3/4"	30	#	\$3,746.09
1"	50	#	\$6,255.98
1-1/2"	100	#	\$12,474.50
2"	160	#	\$19,966.69
3"	320	#	\$39,970.83
4"	500	#	\$62,447.40
6"	1,000	#	\$124,857.34

**Wastewater Tap Fees**

Wastewater Tap Fee ( 1" or less)	\$500
Wastewater Tap Fee ( 1 1/2" - 2")	\$750
Wastewater Tap Fee ( 3" - 4")	\$1,000
Wastewater Tap Fee ( 6")	\$1,500

\*Commercial Wastewater requires additional construction costs for a manhole and any other improvements required by the Public Works Director

**Wastewater Impact Fee**

Meter Size	AWWA Capacity	Equivalent Factor	Impact Fee
5/8"	20	#	\$1,948.26
3/4"	30	#	\$2,907.85
1"	50	#	\$4,856.12
1-1/2"	100	#	\$9,683.15
2"	160	#	\$15,498.86
3"	320	#	\$31,026.80
4"	500	#	\$48,473.92
6"	1,000	#	\$96,918.76

\*Impact & Tap Fees to be paid with permit fees