City of Willow Park
City Council
Regular Meeting
City Hall
516 Ranch House Road, Willow Park, TX 76087
Tuesday, May 17, 2016 at 7:00 p.m.
Minutes

Section I – Presentations

1. Call to Order

Mayor Neverdousky called the meeting to order at 7:14 p.m.

2. Determination of Quorum

Mayor Richard Neverdousky
Councilmember Gene Martin
Councilmember Greg Runnebaum
Councilmember James Mullins
Councilmember John Gholson
Councilmember Marcy Galle

Staff Present:
City Attorney Rider Scott
City Secretary Josh Armstrong

3. Invocation & Pledge of Allegiance

Mayor Neverdousky started off the meeting with the invocation and by leading the room in the Pledge of Allegiance.

4. Special Recognitions

A. Discussion/Action – To consider and take action of Ordinance No. 729-16; An ordinance canvassing and declaring the results of the Municipal General Election held on the uniform election date of May 7, 2016

***Councilmember Martin made a motion to approve Ordinance 729-16.

Seconded by Councilmember Runnebaum
Aye votes: Councilmembers Martin, Runnebaum, Mullins
Motion passed with a vote of 3-0

***Councilmember Martin made a motion to make a certification of an unopposed candidate, specifically naming Greg Runnebaum as candidate for city council member, place 3 to be a part of the

official record of the City of Willow Park, and to accept him to the city council by acclimation.

Seconded by Councilmember Runnebaum
Aye votes: Councilmembers Martin, Runnebaum, Mullins
Motion passed with a vote of 3-0

B. Administer the Oaths of Office and formally swear in the elected Municipal Officials
   - Councilmember Greg Runnebaum (Uncontested) – Place 3
   - Councilmember John Gholson – Place 4
   - Councilmember Marcy Galle – Place 5

C. Discussion/Action – Election of the Mayor Pro-tem by the Governing Body

***Councilmember Runnebaum made a motion to nominate Gene Martin for Mayor Pro-tem.

Seconded by Councilmember Gholson
Aye votes: Councilmembers Martin, Runnebaum, Gholson, Galle
Motion passed with a vote of 4-0

5. Citizen Presentations & Public Comment

***J.R. Cox addressed the council regarding opposition to Ordinance 730-16.

***Councilmember Runnebaum made a motion to adjourn for executive session.

Seconded by Councilmember Gholson
Aye votes: Councilmembers Martin, Runnebaum, Gholson, Galle
Motion passed with a vote of 4-0

***Mayor Neverdousky recessed to executive session at 7:25 p.m.

***Mayor Neverdousky reconvened the meeting session at 8:36 p.m.

<u>Section III- General Items</u>

***Councilmember Martin made a motion to move items 14 and 12 before item 6.

Seconded by Councilmember Runnebaum
Aye votes: Councilmembers Martin, Runnebaum, Gholson, Galle
Motion passed with a vote of 4-0

14. Discussion/Action: Approve hiring of Interim City Administrator (Mayor Neverdousky).

***Councilmember Martin made a motion to authorize the mayor to enter into an agreement with Mr. Bobby Rountree for the position of interim city administrator.

Seconded by Councilmember Runnebaum
Aye votes: Councilmembers Martin, Runnebaum, Gholson, Galle

Motion passed with a vote of 4-0

12. Discussion/Action: Adopt Ordinance 730-16 authorizing the City Council to schedule a joint public meeting with the Planning and Zoning Commission pursuant to Title 7, Subtitle A, Texas Local Government Code.

***Councilmember Runnebaum made a motion to adopt Ordinance 730-16.

Seconded by Councilmember Galle
Aye votes: Councilmembers Martin, Runnebaum, Gholson, Galle
Motion passed with a vote of 4-0

6. Discussion/Action: Adopt Ordinance 730-16, an ordinance authorizing amendment of Ordinance 713-15 relating to the date of the condition subsequent.

***Councilmember Martin made a motion to take no action on item 6.

Seconded by Councilmember Runnebaum
Aye votes: Councilmembers Martin, Runnebaum, Gholson, Galle
Motion passed with a vote of 4-0

7. Discussion/Action: Consider and Act on a final plat for The Bluffs, a proposed subdivision of the City, approximately 82.366 acres of land, more or less, located in the A. McCarver Survey, Abstract No. 910, the M. Edwards Survey, Abstract No. 1955 and, the W. Franklin Survey, Abstract No. 468 and being all of a tract of land as described by deed to Crown Valley Acquisition, L.P. as recorded in Volume 2317, Page 1856 Deed Records Parker County, Texas, generally located east and south of Crown Road, and north of Royal View Drive, City of Willow Park, Parker County, Texas.

***Councilmember Martin made a motion to take no action on items 7 and 8 since no action was taken on item 6.

Seconded by Councilmember Runnebaum
Aye votes: Councilmembers Martin, Runnebaum, Gholson, Galle
Motion passed with a vote of 4-0

8. Discussion/Action: Adopt an ordinance authorizing the acceptance and execution of the development agreement for that certain 82.366-acre subdivision known as “The Bluffs,” between Crown Valley Aquisitions South, L.P. (Centurion) and the City of Willow Park, Parker County, Texas.

***See motion for item 7.

9. Discussion/Action: Authorize staff to develop Engineering RFQ for upcoming road project.

***Councilmember Runnebaum made a motion to authorize city staff to develop Engineering RFQ for upcoming road project.

Seconded by Councilmember Gholson

Aye votes: Councilmembers Martin, Runnebaum, Gholson, Galle
Motion passed with a vote of 4-0

10. Discussion/Action: Authorize staff to develop Architect RFQ for the Public Safety Building.

***Councilmember Galle made a motion to authorize staff to develop an architect RFQ for the public safety building.

Seconded by Councilmember Gholson
Aye votes: Councilmembers Martin, Runnebaum, Gholson, Galle
Motion passed with a vote of 4-0

11. Discussion/Action: Authorize staff to proceed with selection and professional service agreement with development of a new city website.

***Councilmember Runnebaum made a motion to authorize staff to proceed with selection and professional service agreement with development of a new city website.

Seconded by Councilmember Martin
Aye votes: Councilmembers Martin, Runnebaum, Gholson, Galle
Motion passed with a vote of 4-0

12. Discussion/Action: Adopt ordinance authorizing the City Council to schedule a joint public meeting with the Planning and Zoning Commission pursuant to Title 7, Subtitle A, Texas Local Government Code.

***Item moved

<u>Section III – Executive Session</u>

13. Executive Session

a. Personnel

<u>Section IV – Adjournment</u>

14. Discussion/Action: Approve hiring of Interim City Administrator (Mayor Neverdousky).

***Item moved

15. Adjourn

***Councilmember Martin made a motion to adjourn.

Seconded by Councilmember Runnebaum
Aye votes: Councilmembers Martin, Runnebaum, Gholson, Galle
Motion passed with a vote of 4-0

Mayor Neverdousky adjourned the meeting at 8:49 p.m.

APPROVED

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Richard Neverdousky, Mayor
City of Willow Park, Texas

ATTEST:

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Josh Armstrong, City Secretary
City of Willow Park, Texas