City of Willow Park
City Council
Regular Meeting
City Hall
516 Ranch House Road, Willow Park, TX 76087
Tuesday, April 12, 2016 at 7:00 p.m.
Minutes

Section I – Presentations

1. Call to Order

Mayor Neverdousky called the meeting to order at 7:03 p.m.

2. Determination of Quorum

Mayor Richard Neverdousky
Councilmember Brian Thornburg
Councilmember Gene Martin
Councilmember Greg Runnebaum
Councilmember James Mullins
Councilmember Tim Griffiths

Staff Present:
City Administrator Matt Shaffstall
City Attorney Rider Scott
City Secretary Josh Armstrong

3. Invocation & Pledge of Allegiance

Mayor Neverdousky started off the meeting with the invocation and by leading the room in the Pledge of Allegiance.

4. Special Recognitions

A. Present the Key to the City to Marvin Glasgow

5. Citizen Presentations & Public Comment
***Edward Daniel addressed the council
***John Ieronymides addressed the council
***Luanne Stringer addressed the council
***Rusty Young addressed the council

Section II – Consent Agenda

6. Approve and Act on Consent Agenda

- **A.** Approve City Council Meeting Minutes – March 8, 2016
- **B.** Approve City Council Special Meeting Minutes – March 15, 2016

***Councilmember Thornburg made a motion to approve the consent agenda.

Seconded by Councilmember Griffiths
Aye votes: Councilmembers Thornburg, Martin, Runnebaum, Mullins, Griffiths
Motion passed with a vote of 5-0

Section III – Planning & Development Items

7. Discussion/Action: Consider a Site Plan for Block 5 R, Lot 1R and 2R, El Chico Addition, an Addition of the City of Willow Park, TX, with a street address of 4969 East Interstate Hwy 20.

***Councilmember Mullins made a motion to approve the site plan.

Seconded by Councilmember Griffiths
Aye votes: Councilmembers Thornburg, Martin, Runnebaum, Mullins, Griffiths
Motion passed with a vote of 5-0

8. Discussion/Action: Consider a Replat and Final Plat of Block A, Lot 3R Crown Pointe Addition, Phase 2 an approximate 3.27-acre site, more or less, with a street address of 401 Crown Pointe Boulevard.

***Councilmember Mullins made a motion approve the final plat.

Seconded by Councilmember Griffiths
Aye votes: Councilmembers Thornburg, Martin, Runnebaum, Mullins, Griffiths
Motion passed with a vote of 5-0

9. Discussion/Action: Consider a Site Plan for site an approximate 3.27-acre site to include 4 commercial buildings (approximately 5,900, 5,900, 8,530, and 8,500 square feet) with a street address of 401 Crown Pointe Boulevard generally situated in the Wesley Franklin Survey, Abstract No. 468, Parker County, Texas.

***Councilmember Martin made a motion to approve the site plan.

Seconded by Councilmember Thornburg
Aye votes: Councilmembers Thornburg, Martin, Runnebaum, Mullins, Griffiths
Motion passed with a vote of 5-0

10. Discussion/Action: Hold Public Hearing and Consider a Zoning change from R1-Residential to C-Commercial for an approximate 8.35-acre tract of land, more or less, located generally west of Crown Pointe Blvd, in the Wesley Franklin Survey, Abstract No. 468, Parker County, Texas and being

a portion of the Willow Park Baptist Church of Texas tract as recorded in Volume 2896, page 403, Deed records Parker County, Texas.

a. Open Hearing @ 7:39 p.m.
b. Close Hearing @ 7:41 p.m.
c. Take Action

***Councilmember Mullins made a motion to approve Ordinance 728-16.

Seconded by Councilmember Griffiths
Aye votes: Councilmembers Runnebaum, Mullins, Griffiths
Nay votes: Councilmember Martin
Abstain: Councilmember Thornburg
Motion passed with a vote of 3-1-1

Section IV – Public Works Items

11. Discussion/Action: Receive Public Works and Capital Projects Report

***Report Received

Section V- General Items

12. Discussion/Action: Interlocal Agreement with the City of Hudson Oaks for a cost share program related to a wholesale water study with intent of obtaining treated water from the City of Fort Worth.

***Councilmember Martin made a motion to approve Resolution 05-16.

Seconded by Councilmember Griffiths
Aye votes: Councilmembers Thornburg, Martin, Runnebaum, Mullins, Griffiths
Motion passed with a vote of 5-0

Section VI – Council Requested Items

13. Discussion/Action: Interlocal Agreement with Cities of Aledo, Annetta, Annetta North, Annetta South, and Hudson Oaks for regional Solid Waste collections

***Councilmember Martin made a motion to approve the interlocal agreement.

Seconded by Councilmember Griffiths
Aye votes: Councilmembers Thornburg, Martin, Runnebaum, Mullins, Griffiths
Motion passed with a vote of 5-0

14. Discussion/Action: Schedule performance evaluation of City Attorney, requiring a copy of any and all contracts and invoices with the City Attorney and direct staff to prepare and release a Request For Qualification for Special Legal Counsel.

***Councilmember Mullins made a motion to schedule a Schedule performance evaluation of City Attorney, requiring a copy of any and all contracts and invoices with the City Attorney and direct staff to prepare a Request For Qualification for Special Legal Counsel for council review.

Seconded by Councilmember Martin
Aye votes: Councilmembers Thornburg, Martin, Runnebaum, Mullins, Griffiths
Motion passed with a vote of 5-0

15. Discussion/Action: Authorize the Mayor to identify and interview candidates for the proposed position of Interim City Administrator.

***Councilmember Martin made a motion to authorize the mayor to immediately commence searches for individuals who may be qualified to step in as an interim city administrator in as short a period of time as possible.

Seconded by Councilmember Runnebaum
Aye votes: Councilmembers Thornburg, Martin, Runnebaum, Mullins, Griffiths
Motion passed with a vote of 5-0

Section VII – Informational

16. Mayor & Council Member Announcements

17. City Administrator's Report

a. Recycling Program to begin in May

Section VIII – Executive Session

18. Executive Session

a. Economic Development - Development Agreement(s)
b. Personnel – City Attorney

***Mayor Neverdousky recessed to executive session at 8:23 p.m.

***Mayor Neverdousky reconvened the meeting session at 9:23 p.m.

Section IX – Adjournment

19. Adjournment

***Councilmember Mullins made a motion to adjourn.

Seconded by Councilmember Runnebaum
Aye votes: Councilmembers Thornburg, Martin, Runnebaum, Mullins and Griffiths
Motion passed with a vote of 5-0

Mayor Neverdousky adjourned the meeting at 9:24 p.m.

APPROVED

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Richard Neverdousky, Mayor
City of Willow Park, Texas

ATTEST:

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Josh Armstrong, City Secretary
City of Willow Park, Texas