City of Willow Park
City Council
Regular Meeting
City Hall
101 Stagecoach Trail, Willow Park, TX 76087
Tuesday, February 9, 2016 at 7:00 p.m.
Minutes

Section I – Presentations

1. Call to Order

Mayor Neverdousky called the meeting to order at 7:00 p.m.

2. Determination Of Quorum

Mayor Richard Neverdousky
Councilmember Brian Thornburg
Councilmember Gene Martin
Councilmember Greg Runnebaum
Councilmember James Mullins
Councilmember Tim Griffiths – arrived at

Staff Present:
City Administrator Matt Shaffstall
City Attorney Rider Scott
City Secretary Josh Armstrong

3. Invocation & Pledge of Allegiance

Mayor Neverdousky started off the meeting with the invocation and by leading the room in the Pledge of Allegiance.

4. Special Recognitions

***No Special Recognitions

5. Citizen Presentations & Public Comment

***No Citizen Presentations

Section II – Consent Agenda

6. Approve and Act on Consent Agenda

A. Approve City Council Meeting Minutes – January 12, 2016

***Councilmember Runnebaum made a motion to approve the consent agenda.

Seconded by Councilmember Martin
Aye votes: Councilmembers Thornburg, Martin, Runnebaum, Mullins
Motion passed with a vote of 4-0

Section III – Planning & Development

No P&Z Items this month

Section IV- Public Works Items

7. Discussion/Action: Receive Public Works & Capital Projects Report

***Report received

Section V- General Items

8. Discussion: Receive Bond Advisory Board recommendation concerning General Obligation Bond(s) for Road Improvements and new Public Safety Building.

***Discussion Only

9. Discussion/Action: Act on Resolution 02-16 - authorizing the City to call and hold a Bond Election on May 7, 2016, a uniform election date, for the purpose of issuing, selling and delivering general Obligation Bonds to finance: (i) construction, improvement, demolition or other related actions for public safety facilities; and/or (ii) constructing, improving, maintaining streets, thoroughfares, bridges or any other necessary or related structures or ancillary functions.

***Erick Macha made clear each proposition has its own funding and excess funds cannot be used for the other proposition.

***Councilmember Thornburg made a motion to adopt Resolution 02-16. Proposition 1 – A general obligation bond in the amount of $4,605,000 for Public Safety Facilities; Proposition 2 - A general obligation bond in the amount of $2,275,000 for Street Improvements.

Seconded by Councilmember Mullins
Aye votes: Councilmembers Thornburg, Martin, Runnebaum, and Mullins
Motion passed with a vote of 4-0

10. Discussion/Action: Receive the Annual Report of the Fire Department.

A. Annual Fire Activity Report
B. Status of Dispatch Conversion
C. Status of Fleet Improvements
D. Projected Staffing Needs based on Call Volume

***Report received
***Discussion Only

11. Discussion: Discuss implementation of a fee to be imposed for the mobilization and dispatch of the Willow Park Fire Rescue personnel and equipment, in response to a municipal event or emergency and contracting with a third party to collect the fee.

***Discussion Only

Section VI – Council Requested Items

12. Discussion/Action: Discuss a proposed agreement with Republic Services for Solid Waste collection services.

***Councilmember Martin made a motion to take no action until a contract is ready to review by council.

Seconded by Councilmember Thornburg
Aye votes: Councilmembers Thornburg, Martin, Runnebaum, and Mullins
Motion passed with a vote of 4-0

13. Discussion/Action: To revise and update regulations related to burn bans and use of fire to clear property for development

***Discussion Only

14. Discussion/Action – to act on Res. No. 03-16 providing authorization for Texas Coalition for Affordable Power, Inc. (TCAP) to negotiate an electric supply agreement for a term of five years for delivery to the City electric service, effective January 1, 2018; authorizing TCAP to act as an agent of the City for said purposes; committing to purchase the City's electric power needs through the TCAP approved Agreement and to appropriate sufficient funds to do so during the term of the Agreement; and, providing for an effective date.

***Councilmember Thornburg made a motion to adopt Resolution 03-16. City chose option 1.

Seconded by Councilmember Martin
Aye votes: Councilmembers Thornburg, Martin, Runnebaum, and Mullins
Motion passed with a vote of 4-0

Section VII – Informational

15. Mayor & Council Member Announcements

16. City Administrator's Report

a. City Hall Remodel
b. Litigation Ruling
c. Town Hall Meeting – Thursday, March 3, 2016

d. Chamber of Commerce Spotlight
e. National Incident Management System (NIMS) & CPR training

Section VIII – Executive Session

***Councilmember Griffiths arrived at 9:30 p.m.

17. Executive Session

a. Personnel – Position Classifications & Salary Survey
b. Personnel – City Administrator Agreement
c. Economic Development - Development Agreement(s)

***Mayor Neverdousky recessed to executive session at 9:29 p.m.

***Mayor Neverdousky reconvened the meeting session at 11:49 p.m.

Section IX – Adjournment

18. Discussion/Action: Authorize and Approve City Administrator Agreement with Matthew Brandon Shaffstall

***Councilmember Martin made a motion to take no action until the next executive session of the council.

Seconded by Councilmember Runnebaum
Aye votes: Councilmembers Thornburg, Martin, Runnebaum, Mullins and Griffiths
Motion passed with a vote of 5-0

19. Adjournment

***Councilmember Martin made a motion to adjourn.

Seconded by Councilmember Mullins
Aye votes: Councilmembers Thornburg, Martin, Runnebaum, Mullins and Griffiths
Motion passed with a vote of 5-0

Mayor Neverdousky adjourned the meeting at 11:50 p.m.

APPROVED

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Richard Neverdousky, Mayor
City of Willow Park, Texas

ATTEST:

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Josh Armstrong, City Secretary