**City of Willow Park**
**City Council**
**Regular Meeting**
**City Hall**
**516 Ranch House Rd., Willow Park, TX 76087**
**Thursday, December 10, 2015 at 7:00 p.m.**
**Minutes**

## Section I – Presentations

**1.** Call to Order

Mayor Neverdousky called the meeting to order at 7:02 p.m.

**2.** Determination Of Quorum

Mayor Richard Neverdousky
Councilmember Brian Thornburg
Councilmember Gene Martin
Councilmember Greg Runnebaum
Councilmember James Mullins

Staff Present:
City Administrator Matt Shaffstall
City Attorney Rider Scott
City Secretary Josh Armstrong

Absent: Councilmember Tim Griffiths

**3.** Invocation & Pledge of Allegiance

Mayor Neverdousky started off the meeting with the invocation and by leading the room in the Pledge of Allegiance.

**4.** Special Recognitions

***Recognize Boy Scout Troop 1099 & Toys for Tots.

**5.** Citizen Presentations & Public Comment

***No Citizen Presentations

## Section II – Consent Agenda

**6.** Approve and Act on Consent Agenda

**A.** Approve City Council Meeting Minutes – November 19, 2015

***Minutes not available. Will be added to the January agenda.

**Section III – Planning & Development**

**7.** Discussion/Action: Set dates of public hearings and special meetings related to Extra Territorial Jurisdiction (ETJ) boundary adjustment with the City of Annetta North.

***Councilmember Martin made a motion to hold a public hearing at the next regular city council meeting to address negotiated land transfers for ETJ between Willow Park and Annetta North.

Seconded by Councilmember Mullins
Aye votes: Councilmembers Thornburg, Martin, Runnebaum, and Mullins
Motion passed with a vote of 4-0

***Councilmember Martin made a motion to hold a special meeting on January 14, 2016 to act upon resolutions pertaining to modifications in ETJ.

Seconded by Councilmember Thornburg
Aye votes: Councilmembers Thornburg, Martin, Runnebaum, and Mullins
Motion passed with a vote of 4-0

**8.** Discussion Only: Hold Public Hearing on potential rezoning two different tracts of land for Senior living, integrated skilled nursing facilities, and medical offices located between Crown Pointe Blvd and Crown Ln North of the THR Hospital site south of the Willow Park Baptist Church site.

A. Open Public Hearing @ 7:15 p.m.
B. Close Public Hearing @ 7:32 p.m.

***Discussion Only

**Section IV- Public Works Items**

**9.** Discussion/Action: Receive Public Works Report

***Received report from Public Works Director Steve Martin & City Engineer Derek Turner

**10.** Discussion/Action: Notice to Proceed with Limited Utility and Site Development for Stockon5 Construction with the Meadow Place neighborhood development at the direction of City Engineer and Public Works Director.

***Councilmember Runnebaum made a motion to authorize a limited notice to proceed utility and site development within the meadow place subdivision development with the approval of the City Engineer and Public Works Director.

Seconded by Councilmember Martin
Aye votes: Councilmembers Martin, Runnebaum, and Mayor Neverdousky
Nay votes: Councilmembers Thornburg and Mullins

Motion passed with a vote of 3-2

***Developer Jerry Stockon said he would not be laying any pipe.

**Section V – General Item**

**11.** Discussion/Action: Accept Offer from Kauffman County E.S.D. #1, College Mound Volunteer Fire Department for $35,000 for purchase of used Fire apparatus, Rescue Truck #35.

***Councilmember Mullins made a motion to accept Offer from Kauffman County E.S.D. #1, College Mound Volunteer Fire Department for $35,000 for purchase of used Fire apparatus, Rescue Truck #35.

Seconded by Councilmember Martin
Aye votes: Councilmembers Thornburg, Martin, Runnebaum, and Mullins
Motion passed with a vote of 4-0

**Section VI – Council Requested Items**

**12.** Discussion/Action: Appoint members of Bond Advisory Committee.

***Councilmember Martin made a motion to approve the following applicants for the Bond Advisory Committee:

Mary Galle
Kay Davis
Debra Wenzel
David Wenzel
Norman Hogue
David Wagner
Kierin Johnson

Seconded by Councilmember Runnebaum
Aye votes: Councilmembers Thornburg, Martin, Runnebaum, and Mullins
Motion passed with a vote of 4-0

**13.** Discussion/Action: Ordinance 724-15 Updating and Modifying Process for Calling or Canceling City Council Meeting Dates, Start Times and Special Meetings.

***Councilmember Runnebaum made a motion to adopt Ordinance 724-15.

Seconded by Councilmember Thornburg
Aye votes: Councilmembers Thornburg, Runnebaum, and Mullins
Nay votes: Councilmember Martin
Motion passed with a vote of 3-1

**Section VII - Informational**

**14.** Mayor & Council Member Announcements

**15.** City Administrator's Report

**Section VIII – Executive Session**

Mayor Neverdousky recessed to executive session at 9:35 p.m.

**16. Executive Session**

a. Personnel - Performance Evaluation & Contract Renewal of City Administrator
b. Economic Development - Development Agreement(s)

Mayor Neverdousky reconvened to open meeting at 11:30 p.m.

**Section IX – Adjournment**

**17.** Discussion/Action: Authorize and Approve City Administrator Agreement with Matthew Brandon Shaffstall.

***Councilmember Martin made a motion to authorize the Mayor Neverdousky to enter into an amended agreement with the city administrator to extend the city administrators current employment agreement for a period of three months specifically extending the effect of that contract through March 31, 2016.

Seconded by Councilmember Runnebaum
Aye votes: Councilmembers Thornburg, Martin, Runnebaum, and Mullins
Motion passed with a vote of 4-0

**18.** Adjournment

***Councilmember Martin made a motion to adjourn.

Seconded by Councilmember Runnebaum
Aye votes: Councilmembers Thornburg, Martin, Runnebaum, and Mullins
Motion passed with a vote of 4-0

Mayor Neverdousky adjourned the meeting at 11:31 p.m.

APPROVED

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Richard Neverdousky, Mayor
City of Willow Park, Texas

ATTEST:

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Josh Armstrong, City Secretary
City of Willow Park, Texas