

MINUTES

WILLOW PARK CITY COUNCIL SPECIAL MEETING 516 RANCH HOUSE ROAD, WILLOW PARK, TEXAS 76087 MONDAY, MAY 23, 2011

I. Call to Order

Mayor Hawkins called the Regular Meeting of the City Council to order at 6:35 P.M.

II. Quorum Check

Mayor Ken Hawkins
Council Member Barry Tatum
Council Member Gene Martin
Council Member Barry Brown
Council Member Mark Hickerson
Mayor Pre-tem Hale Alderman

Also Present:

City Administrator Candy Scott
City Attorney Rider Scott
City Secretary Yael Hoffman

III. Invocation

Council Member Brown led the invocation

IV. Pledge of Allegiance

Mayor Hawkins led the Pledge of Allegiance

V. New Business

Mayor Hawkins called for a motion to move Items E and F under new business to be addressed after Item B and before Item C

****Council Member Martin moved to address New Business Item E and Item F before Item C, seconded by Mayor Pro-tem Alderman**

Aye votes: Council Members: Tatum, Martin, Brown, Hickerson & Alderman

Nay votes: None

Abstained: None

Motion passed with a vote of 5-0-0

A. Discussion/Action – To consider and take action on Ordinance No. ____; An Ordinance Canvassing and Declaring the Results of the Municipal General Election May 14, 2011 (Mayor Hawkins)

****Mayor Pro-tem Alderman moved to adopt Ordinance No 635-11, an Ordinance providing for Canvassing and Declaring the results of the General Election and**

declaring the results of the General Election conducted May 14, 2011 for the election of certain Municipal Officers for the City of Willow Park; Mayor and Council Member Place 1, and Place 2; providing a severability clause; and, providing for an effective date, seconded by Council Member Martin

Aye votes: Council Members: Tatum, Martin, Brown, Hickerson & Alderman

Nay votes: None

Abstained: None

Motion passed with a vote of 5-0-0

B. Discussion/Action – Update on surface water negotiations with Fort Worth (Mayor Hawkins)

Mayor Hawkins asked Council Member Martin to update the Council on the meeting with the City of Fort Worth on Friday of last week. Council Member Martin reported that the discussions in the meeting were of a drafted memorandum of understanding to define the contract requirements that separately need to be made between Weatherford and Fort Worth, Weatherford and Hudson Oaks, Weatherford and Willow Park, and Fort Worth and Willow Park. There are a lot of complicated discussions ahead, but it looks to like the primary criteria for how the communities will all work together are pretty well established. Council Member Martin made the following statement “I appreciated attending that meeting, I met some people that I have known from a long time ago. As the negotiations on the contract specifics evolve I am expecting that we will be copied about what they are talking about and we will have some interesting discussions in the future”.

E. Discussion/Action – Administer the Oaths of Office and formally swear in the elected Municipal Officials (Mayor Hawkins)

Mayor Pro-tem Alderman administered the oath of office to Mayor Glasgow, Council Member Neverdousky and Council Member Martin.

F. Discussion/Action – Election of the Mayor Pro-tem by the Governing Body (Mayor Glasgow)

****Council Member Brown moved to nominate Council Member Martin as the Mayor pro-tem,** seconded by Mayor Pro-tem Alderman

Aye votes: Council Members: Neverdousky, Martin, Brown, Hickerson & Alderman

Nay votes: None

Abstained: None

Motion passed with a vote of 5-0-0

****Council Member Alderman moved to adjourn the meeting and move everything to the next Council meeting,** there was no second to the motion

The motion died

- C. Discussion/Action – Review of 2009-2010 Budget, or other relevant budget periods, and except Personnel Performance Reviews submitted by KSW, CPA (Mayor Hawkins)

****Council Member Brown moved to postponed this item until after Executive Session**
seconded by Council member Hickerson

Aye votes: Council Members: Neverdousky, Martin, Brown, & Hickerson

Nay votes: None

Abstained: Council Member Alderman

Motion passed with a vote of 4-0-1

VI. Recess To Executive Session

Mayor Glasgow recessed to the Executive Session at 6:50 P.M.

Pursuant to the Provision of Chapter 551, Government Code, Vernon's Texas Codes Annotated, in Accordance with Authority contained in...

A ...Section 551.074 – Personnel Matters

1. Review of Staff Reductions
2. Discussion of Personnel Performance

B ...Section 551.071 – Consultations with Attorney on Legal Advice or Pending or Contemplated Litigation

VII. Reconvene to Open Meeting

Mayor Glasgow reconvened to the Open Meeting at 7:55 P.M.

A ...Discussion/Action – To consider and take action on any item discussed in Executive Session (Mayor Hawkins)

****Council Member Hickerson moved to accept into the public record item C above, the review of 2009-2010 budget or other relevant budget periods and to accept the performance review submitted by KSW, CPA which were reviewed in executive session.**
seconded by Council member Brown

Aye votes: Council Members: Neverdousky, Martin, Brown, Hickerson & Alderman

Nay votes: None

Abstained: None

Motion passed with a vote of 5-0-0

****Council Member Hickerson moved to implement actions associated with several of the recommendations identified in the personnel evaluation pertaining to the city accounting and financial functions initially limited to \$5000, seconded by Council Member Brown**

**Council Member Brown removed his second
Council Member Hickerson rephrased his motion**

****Council Member Hickerson moved to implement actions associated with several of the recommendations identified in the personnel evaluation pertaining to the city accounting and financial functions limited to \$5000 initially and identified in the proposal provided by KSW, CPA, seconded by Council Member Brown**

Aye votes: Council Members: Neverdousky, Martin, Brown, Hickerson & Alderman

Nay votes: None

Abstained: None

Motion passed with a vote of 5-0-0

VIII. New Business (continued)

G. Discussion/Action - To Consider and Take Action on Personnel Evaluation and or Solicitation of applications for Administrative personnel (Mayor Hawkins)

There was no action taken on this item

H. Discussion/Action – To consider filling personnel vacancy (Councilman Brown)

****Council Member Brown made the following motion “whereas the City of Willow Park is faced with budget constraints in the current fiscal year and, whereas the City Council of Willow Park will soon enter into budget negotiations for the upcoming fiscal year, I move that the City Council hereby instructs the Mayor to institute a hiring freeze so that no hiring is to take place without the approval of the City Council or until such time that this freeze is lifted by approval of the City Council.” seconded by Council Member Hickerson**

Mayor Pro-tem Martin asked Council Member Brown if this meant that if a staff member resigned the position could not be filled without approval of the City Council. Council Member Brown stated “yes”.

Aye votes: Council Members: Neverdousky, Martin, Brown & Hickerson

Nay votes: Council Member Alderman

Abstained: None

Motion passed with a vote of 4-1-0

IX. Adjournment

Mayor Glasgow adjourned the meeting at 8:00 P.M.

- J. Discussion/Action – To consider and/or act on the review or comparison of electric consumption rates and associated benefits for or on behalf of the City, submitted by TXU or other eligible provider (City Administrator Scott)

No action

- K. Discussion/Action – To consider and/or act on requested or submitted change orders to the Ranch House Rd. and/or Stagecoach Trail construction contracts (Mayor Glasgow)

****Council Member Alderman moved to take no action on this item at this time, seconded by Council Member Hickerson**

Aye votes: Council Members: Neverdousky, Martin, Brown, Hickerson & Alderman

Nay votes: None

Abstained: None

Motion passed with a vote of 5-0-0

- B. Discussion/Action – To consider and take action on filling personnel vacancy (Council member Brown)

Council Member Brown tendered his letter of resignation.

Mayor Glasgow personally thanked Council Member Brown for his service to the city and the time that he put in for both Planning and Zoning and the City Council.

****Council Member Alderman with deep regret moved to accept the resignation of Council Member Brown for his purpose to benefit him and his family, seconded by Mayor Pro-tem Martin**

Aye votes: Council Members: Neverdousky, Martin, Alderman

Nay votes: Council member Hickerson

Abstained: None

Motion passed with a vote of 3-1-0

XII. Adjournment

Mayor Glasgow adjourned the meeting at 9:20 PM



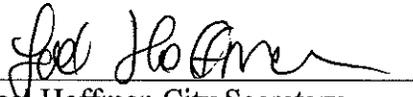
Marvin Glasgow, Mayor
City of Willow Park, Texas

ATTEST:

WILLOW PARK CITY COUNCIL REGULAR MEETING MINUTES

Monday, June 27, 2011

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A handwritten signature in black ink, appearing to read "Yael Hoffman", written over a horizontal line.

Yael Hoffman City Secretary
City of Willow Park, Texas