

**WILLOW PARK CITY COUNCIL REGULAR MEETING
516 RANCH HOUSE ROAD WILLOW PARK, TEXAS 76087
TUESDAY, DECEMBER 13, 2011 AT 7:00 PM**

MINUTES

I. Call to Order

Mayor Glasgow called the meeting to order at 7:01 P.M.

Quorum Check

Mayor Marvin Glasgow
Council Member Richard Neverdousky
Mayor Pro-tem Gene Martin
Council Member Amy Podany
Council Member Mark Hickerson
Council Member Hale Alderman

Also Present:

City Administrator Candy Scott
City Secretary Yael Hoffman
City Attorney Rider Scott

Absent:

None

II. Invocation

Mayor Glasgow gave the invocation

III. Pledge of Allegiance

Mayor Glasgow led the Pledge of Allegiance

IV. Approval of Minutes

A. Regular Council Meeting of November 7, 2011

****Council Member Neverdousky moved to approve the minutes of the November 7, 2011 as provided in the packets, seconded by Council Member Hickerson**

Aye votes: Council Members: Neverdousky, Martin, Podany, Hickerson & Alderman

Nay votes: None

Abstained: None

Motion passed with a vote of 5-0-0

V. Community Announcements

None

VI. Citizens Presentations

Barry Tatum of 1213 Fox Hunt thanked the Mayor and Council for their service. Mr. Tatum asked them to continue the fight against the Waste Transfer station as TCEQ approved it. It is not good for the city to have such a station near by.

VII. Mayor's Update

Mayor Glasgow wished everyone a Merry Christmas and a Happy New Year. He reported that there were three development meetings last week, which is a very good sign for the City.

VIII. City Administrator Update

City Administrator Scott reported that the IT people are in a process of getting the new server up and going so they can do the migration of all the software.

IX. New Business

A. Discussion/Action – To consider and take action on recommendation from the Planning and Zoning Commission to set the Terms of Office of the members of the Planning and Zoning Commission (Chairman Fritz)

Chairman Fritz gave the recommendation of the Planning and Zoning Commission on the terms of office of the Commissioners. The recommendation was as follows:

David Fritz, Chairman, Place 1	September 1, 2012
Milton Bradley, Vice Chairman, Place 2	September 1, 2012
Tim Koirtyohann, Commissioner, Place 3	September 1, 2012
Kierin Williams, Commissioner, Place 4	September 1, 2013
Bernard R. Suchocki, Commissioner, Place 5	September 1, 2013
JoAnn Cassidy, Commissioner, Place 6	September 1, 2013
Kyla Davis, Commissioner, Place 7	September 1, 2013
Marci Parker, Alternate, At Large 1	September 1, 2013
Brian Thornburg, Alternate, At Large 2	September 1, 2013

****Council Member Alderman moved to approve and accept the Planning and Zoning Commission recommendation, seconded by Council Member Podany**

Aye votes: Council Members: Neverdousky, Podany, & Alderman

Nay votes: None

Abstained: Council Members Hickerson & Martin

Motion passed with a vote of 3-0-2

****Council Member Alderman moved to change places 1, 2 and 3 to expire in an odd numbered year. The current places 1, 2 and 3 will be expire on September 1, 2013 and the remainder of the places 4, 5, 6 and 7 will expire on even numbered years the current places 4, 5, 6 and 7 will expire on September 1, 2012, seconded by Council Member Podany**

Aye votes: Council Members: Neverdousky, Podany, & Alderman

Nay votes: Council Member Hickerson

Abstained: Council Member & Martin

Motion passed with a vote of 3-1-1

- B. Discussion/Action – To consider and take action on recommendation from the Board of Adjustment commission to set the Terms of Office of the members of the Board of Adjustment commission (Chairperson Young)

****Council Member Neverdousky moved to accept the Board of Adjustments recommendation that their terms expire in December on the date of the City Council meeting, seconded by Council Member Alderman**

Aye votes: Council Members: Neverdousky, Martin, Podany, Hickerson & Alderman

Nay votes: None

Abstained: None

Motion passed with a vote of 5-0-0

- C. Discussion/Action – To consider and take action on appointment of Timothy Griffiths as an alternate member of the Board of Adjustments (Chairperson Young)

****Council Member Podany moved to accept the Board of Adjustments recommendation to appoint Mr. Timothy Griffiths as an alternate member for a two year term, seconded by Council Member Neverdousky**

Aye votes: Council Members: Neverdousky, Martin, Podany, Hickerson & Alderman

Nay votes: None

Abstained: None

Motion passed with a vote of 5-0-0

- D. Discussion/action – To call for a special workshop to discuss the current water demand, water infrastructure and future development (Councilmember Podany)

****Council Member Podany moved to schedule a special workshop for Tuesday January 3, 2012 at 7:00 P.M. seconded by Council Member Neverdousky**

Aye votes: Council Members: Neverdousky, Martin, Podany, Hickerson & Alderman

Nay votes: None

Abstained: None

Motion passed with a vote of 5-0-0

- E. Discussion/Action – To consider and accept the Fiscal Year 2010-2011 Audit from KSW CPA, P.C (Mayor Glasgow)

****Council Member Podany moved to postpone this item to the next City Council meeting, seconded by Council Member Neverdousky**

Aye votes: Council Members: Neverdousky, Martin, Podany, Hickerson & Alderman

Nay votes: None

Abstained: None

Motion passed with a vote of 5-0-0

X. Recess To Executive Session

Mayor Glasgow recessed to Executive session at 7:50 P.M.

Pursuant to the Provision of Chapter 551, Government Code, Vernon's Texas Codes Annotated, in Accordance with Authority contained in...

A.Section 551.071 – Consultation with Attorney

1. Pending or Contemplated Litigation
2. Legal Advice from Counsel

B.Section 551.072 – Deliberations Regarding Real Property

1. Possible acquisition of land for a park and water wells

C.Section 551.074 – Personnel Matters

1. Scope of work or contract options for City Engineer or related staffing
2. Renewal of the first amendment to the employment agreement entered into between Police Chief and the City of Willow Park
3. Scope of work or employment options for Court Clerk or related staffing

XI. Reconvene to Open Meeting

Mayor Glasgow reconvened to the Open Meeting at 9:11 P.M.

F. Discussion/Action – To consider and take action on any item discussed in Executive Session (Mayor Glasgow)

****Council Member Neverdousky moved that the action of the City Council to Create and fill the position of “Senior Engineer” is hereby rescinded; in particular, the action of the City Council on November 17, 2008, Agenda item ‘I’ is hereby repealed and any appointment as a result of the authorization of the position of Senior Engineer is hereby canceled and repealed. However, any act of the incumbent in the position from**

November 17, 2008 to this date shall remain valid, seconded by Council Member Alderman

Aye votes: Council Members: Neverdousky, Martin, Podany, Hickerson & Alderman

Nay votes: None

Abstained: None

Motion passed with a vote of 5-0-0

****Council Member Neverdousky moved that the action of the City Council to Create and fill the position of "City Engineer" is hereby rescinded; in particular, the action of the City Council on November 17, 2008, Agenda item 'I' is hereby repealed and any appointment as a result of the authorization of the position of City Engineer is hereby canceled and repealed. However, any act of the incumbent in the position from November 17, 2008 to this date shall remain valid**, seconded by Council Member Alderman

Aye votes: Council Members: Neverdousky, Podany, & Alderman

Nay votes: Council Member Martin & Hickerson

Abstained: None

Motion passed with a vote of 3-2-0

****Council Member Alderman moved to authorize the Mayor to execute a contract with the Chief of the Police per the discussion on closed session**, seconded by Council Member Hickerson

Aye votes: Council Members: Neverdousky, Martin, Podany, Hickerson & Alderman

Nay votes:

Abstained: None

Motion passed with a vote of 5-0-0

- G. Discussion/Action – Quarterly update on FY 2011-2012 Budget performance (City Administrator Scott)

City Administrator Scott gave an update on the FY 2011-2012 budget performance and the finances of the City. No action was taken on this item.

- H. Discussion/Action - To consider and take action on possible line item amendment to Municipal Court FY 2011-2012 Budget (Mayor Glasgow)

****Mayor Pro-tem Martin moved to authorize the City Administration to obtain temporary part time employment to fill position of Court Clerk through the end of January 2012 as needed**, seconded by Council Member Alderman

Aye votes: Council Members: Neverdousky, Martin, Podany, Hickerson & Alderman

Nay votes:

Abstained: None

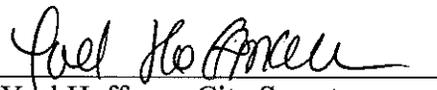
Motion passed with a vote of 5-0-0

XII. Adjournment

Mayor Glasgow adjourned the meeting at 9:30 P.M.


Marvin Glasgow, Mayor
City of Willow Park, Texas

ATTEST:


Yael Hoffman, City Secretary
City of Willow Park, Texas