

**WILLOW PARK CITY COUNCIL MEETING
516 RANCH HOUSE ROAD WILLOW PARK, TEXAS 76087
OCTOBER 11, 2011**

MINUTES

I. Call to Order

Mayor Glasgow called the meeting to order at 7:01 PM

Quorum Check

Mayor Marvin Glasgow
Council Member Richard Neverdousky
Mayor Pro-tem Gene Martin
Council Member Amy Podany
Council Member Mark Hickerson
Council Member Hale Alderman

Also Present:

City Administrator Candy Scott
City Secretary Yael Hoffman
City Attorney Rider Scott

II. Invocation

Mayor Glasgow gave the invocation

III. Pledge of Allegiance

Mayor Glasgow led the Pledge of Allegiance

IV. Approval of Minutes

- A. Special Council Meeting of August 29, 2011
- B. Regular Council Meeting of September 19, 2011
- C. Special Council Meeting of September 26, 2011

****Council Member Hickerson moved to approve the minutes of the August 29, 2011 Special Meeting, the September 19, 2011 Regular Meeting and the September 26, 2011 Special Meeting as provided in the packets, seconded by Council Member Alderman**

Aye votes: Council Members: Neverdousky, Martin, Podany, Hickerson & Alderman

Nay votes: None

Abstained: None

Motion passed with a vote of 5-0-0

V. Community Announcements

City Administrator Scott reminded the Council and citizens of ParkFest on October 22, 2011 from 10:00 am to 4:00 pm.

VI. Citizens Presentations

George Owen of 141 North Chase wanted to express his experience with permitting and inspections for the past six months. He stated that he has spent over \$1,200.00 in the City on permits. He stated that although this was a lot of money, he would like to express his appreciation for the expertise and the help of Building Inspector Jason Peninger. His talent, time and involvement helped a lot with the additions they were building.

VII. Mayor's Update

Mayor Glasgow congratulated Brent Sauble on his new role as the Assistant Fire Chief, and thanked John Justice for his service as the Assistant Fire Chief.

VIII. City Administrator Update

City Administrator Scott reported to the Council on the Budget stating that this is a preliminary report; the auditor will come in later this month with the completed audit. The budget shows a current net income of approximately of \$11,000.00 in the General Fund. Mrs. Scott reported that \$309,067.00 has been moved into the City's Reserve Fund. The Waste Water Fund shows a net income of approximately \$31,000.00 at the end of the Fiscal year. Water Fund shows a net income of approximately \$71,000.00 at the end of the fiscal year.

Council Member Alderman complimented the City staff on their hard work in controlling the budget.

IX. Planning and Zoning Update

Chairman Fritz informed the Council that the Planning and Zoning Commission took the Council's recommendations and moved their meeting to the third Tuesday of the Month. This caused a scheduling conflict for one of the members. Chairman Fritz also reported that the Commission is prioritizing the list from the Board of Adjustments that was mentioned on the last Council meeting.

X. Old Business

A. Discussion/Action – To consider and take action on disbursement of funds remaining in the Tourism Fund (Mayor Pro-tem Martin)

****Council Member Alderman moved to allocate \$2,000.00 each to the East Parker County Library, the Ride for Heroes and the Band Boosters, seconded by Mayor Pro-tem**

Council Member Alderman amended his motion to include the advertising cost for the City in the East Parker County Chamber of Commerce Annual

Membership Guide in the amount of \$1,350.00, seconded by Mayor Pro-tem Martin

Aye votes: Council Members: Neverdousky, Martin, Podany, Hickerson & Alderman

Nay votes: None

Abstained: None

Motion passed with a vote of 5-0-0

- B. Discussion/Action – To consider and take action on Ordinance No. _____, an Ordinance changing and updating the Building Permit Fee Schedule to recover applicable administrative costs (Councilmember Podany)

****Council Member Neverdousky moved to authorize the City Attorney to amend Schedule A, Chapter 12 of the Code of Ordinances to include the recommended fees as noted in the documents provided for review, seconded by Council Member Hickerson**

Aye votes: Council Members: Neverdousky, Martin, Podany, Hickerson & Alderman

Nay votes: None

Abstained: None

Motion passed with a vote of 5-0-0

XI. New Business

- A. Discussion/Action – To consider and take action on recommendation of Planning and Zoning Commission for appointment of Brian Thornburg as a member of the Commission (Chairman Fritz)

****Mayor Pro-tem Martin moved to accept the Planning and Zoning Commission's recommendation to appoint Mr. Brian Thornburg as the newest member of the Commission, seconded by Council Member Hickerson**

Aye votes: Council Members: Neverdousky, Martin, Podany, Hickerson & Alderman

Nay votes: None

Abstained: None

Motion passed with a vote of 5-0-0

- B. Discussion/Action – To consider and take action on removal of a member of the Planning and Zoning Commission (Mayor Glasgow)

****Council Member Neverdousky moved to postpone this item until the individual may be present, seconded by Council Member Hickerson**

Aye votes: Council Members: Neverdousky, Martin, Podany & Hickerson

Nay votes: None
Abstained: Council Member Alderman
Motion passed with a vote of 4-0-1

- C. Discussion/Action - To consider and take action on Ordinance #____ correcting Ordinance 366-94 and to complete the task of disbanding a Litigation Sinking Fund by deleting § 1.1202(e) of the Code of Ordinances established by Ordinance 339-93. (Mayor Pro-tem Martin)

****Mayor Pro-tem Martin moved to adopt Ordinance No. 643-11, an Ordinance providing authorization to amend Chapter 1, "General Provisions", article 1.1200 "Taxation", section 1.1202 "Sales Tax" Subparagraph (e) "Litigation and sinking fund" by reflecting the repeal of Subparagraph (e) as added and approved by Ordinance 308-91 of the City of Willow Park, Texas; and providing for an effective date, seconded by Council Member Hickerson**

Aye votes: Council Members: Neverdousky, Martin, Podany, Hickerson & Alderman

Nay votes: None

Abstained: None

Motion passed with a vote of 5-0-0

- D. Discussion/Action – To consider and take action on Ordinance #____ correcting Ordinance 477-02 to restore certain provisions and exceptions to § 7.302 of the Code of Ordinances established by Ordinance 339-93. (Mayor Pro-tem Martin)

****Mayor Pro-tem Martin moved to adopt Ordinance No. 644-11, an Ordinance amending Chapter 7, "Offenses & Nuisances", article 7.300 "Firearms", of the Municipal Code of the City of Willow Park, Texas, to conform article 7.300 "Firearms" with the intent of Ordinance 477-02 as adopted by the governing body of City, January 15, 2002; providing penalty and an effective date, seconded by Council Member Podany**

Aye votes: Council Members: Neverdousky, Martin, Podany, Hickerson & Alderman

Nay votes: None

Abstained: None

Motion passed with a vote of 5-0-0

- E. Discussion/Action – To consider and take action on Ordinance #____ correcting section numbering in Chapter 10 of the Code of Ordinances as established by Ordinance 361-94, Ordinance 430-98 and Ordinance 439-99. (Mayor Pro-tem Martin)

****Mayor Pro-tem Martin moved to adopt Ordinance No. 645-11, an Ordinance providing clarification and rewriting of Chapter 10 "Traffic**

Control”, article 10.700 “Stopping, Standing, and Parking” of the Code of Ordinances, City of Willow Park, Texas by making non-substantive revision to section 10.706, “Parking of Diesel Powered Vehicles”; section 10.707, “Prima Facie Evidence of Times”; and Section 10.709 “Parking Commercial Vehicle in Residential Districts”, and providing for certain renumbering, revisions and providing for an effective date with the change in the text as amended, that this is actually effecting section 10.706-10.709, seconded by Council Member Podany

Aye votes: Council Members: Neverdousky, Martin, Podany, Hickerson & Alderman

Nay votes: None

Abstained: None

Motion passed with a vote of 5-0-0

- F. Discussion/Action – To Consider and Take Action to establish and authorize steps necessary to adopt a consolidated codification of Chapter 1 of the Code of Ordinances of the City of Willow Park (Mayor Pro-tem Martin)

No Action

- G. Discussion/Action – To Consider and Take Action to establish and authorize steps necessary to adopt a consolidated codification of Chapter 2 of the Code of Ordinances of the City of Willow Park (Mayor Pro-tem Martin)

No action

- H. Discussion/Action – To consider and take action on volunteer staffing positions as per Ordinance 490-02 to reinstate a Parks and Recreation Advisory Board (Councilwomen Podany)

No action

XVII. Recess To Executive Session

Mayor Glasgow recessed to Executive Session at 8:42 PM

Pursuant to the Provision of Chapter 551, Government Code, Vernon’s Texas Codes Annotated, in Accordance with Authority contained in...

A ...Section 551.071 – Consultation with Attorney

1. Pending or Contemplated Litigation
2. Legal Advice from Counsel

B. ...Section 551.074 – Personnel Matters

1. Performance of City Engineer or related staffing

2. Scope of work or contract options for City Engineer or related staffing

XVIII. Reconvene to Open Meeting

Mayor Glasgow reconvened to the Open Meeting at 9:25 PM

- I. Discussion/Action – To consider and take action on any item discussed in Executive Session (Mayor Glasgow)

No action

XIX. Adjournment

Mayor Glasgow adjourned the meeting at 9:26 PM

APPROVED



~~Marvin Glasgow, Mayor~~
City of Willow Park, Texas

ATTEST:

Yael Hoffman City Secretary
City of Willow Park, Texas