

**WILLOW PARK CITY COUNCIL REGULAR MEETING
516 RANCH HOUSE ROAD, WILLOW PARK, TEXAS 76087
MONDAY, JULY 20, 2009**

I. Call to Order

Mayor Hawkins called the Regular Meeting of the City Council to order at 6:35 PM

II. Quorum Check

Mayor Ken Hawkins
Council Member Barry Tatum
Council Member Gene Martin
Council Member Barry Brown
Council Member Mark Hickerson
Mayor Pro-tem Hale Alderman

Also Present:

City Administrator Candy Scott
City Attorney Rider Scott

Absent

City Secretary Yael Hoffman

III. Invocation

Mayor Ken Hawkins gave the Invocation

IV. Pledge of Allegiance

Mayor Hawkins led the Pledge of Allegiance

V. Approval of Minutes

A. Regular City Council Meeting of June 15, 2009

****Council Member Brown moved to accept the minutes of the Regular City Council Meeting of June 15, 2009 as presented, seconded by Council Member Tatum**

Aye votes: Council Members: Tatum, Martin, Brown, Hickerson & Alderman

Nay votes: None

Abstained: None

Motion passed with a vote of 5-0-0

B. Special City Council Meeting of June 29, 2009

****Mayor Pro-tem Alderman moved to accept the minutes of the Special City Council Meeting of June 29, 2009, seconded by Council Member Martin**

Aye votes: Council Members: Tatum, Martin, Hickerson & Alderman

Nay votes: None
Abstained: Council Member Brown.
Motion passed with a vote of 4-0-1

VI. Community Announcements

Mayor Pro-tem Alderman thanked all the citizens of Willow Park that attended the 4th of July Celebration, and stated that he really truly appreciated everyone who took part of it.

VII. Citizens Presentations

Jane Braswell of 712 Squaw Creek addressed the Council on the condition of the roads and the road repair.

Marvin Glasgow of 124 Trinity Drive addressed the Council on the new Economic Development, Pay Raises for the City employees

Pam Benson from Los Vaqueros addressed the Council asking them to go forward on the Loop Back of Pitchfork.

Barbara Clinton from East Parker County Library asked the Council for an increase of funding for the Library.

The Honorable Phil King, State Representative, District 82, addressed the Council and gave an update on legislation of the 81st session of the Texas legislature.

VIII. Mayor's Update

Mayor Hawkins reported on Strategic Plans and Improvements for the City, he suggested having Special Council Meetings every Monday night for the rest of the summer.

IX. Department Head Updates

A. Fire Department

Assistant Chief Justice reported that the Fire Department had 54 calls Service calls, 20 calls were EMS, there were 4 grass fires and 4 structure fires during the month of June 2009. Two Grants applications have been filed.

B. Police Department

Chief Johnson praised the Fire Department for doing an excellent Job. The Police Department had 321 calls for service, 27 reportable calls, 5 accidents, 201 citations and 7 arrests during the month of June. The department has also received a \$3000.00 tobacco grant. Chief Johnson thanked the Public works Department for all their help.

C. Public Works

Public Works Director Lance Petty reported that his department had 585 works order for the month of June. Willow park water system produced 22,900,000 gallons, Deer Creek water system produced 9,560,000 gallons, Dyegard water system produced 3,900,000 gallons. Total water loss for the month was 20%, the City currently has 2158 water connections Willow Park Wastewater system produced 2.5 million gallons of sewage 35% of capacity. Deer Creek wastewater produced 1.2 million gallons of sewage 37% of capacity. There are 940 connections for the wastewater. Deer Creek is currently on stage 5 water rationing, and Willow Park is on stage 4.

D. Building Department

Community Development Director Becky Stokes reported that during the month of June there were had 22 permits issued, 8 contractor registrations, 15 letters of code violation and 1 citation.

Building Inspector Jason Peniger reported that during the month of June there were 48 inspections. He has also been working with the Fire Department on life safety inspections, and the Water Department on the Back flow prevention program.

OSSF Inspector Jody Shields reported that during the month of June she issued 2 citations on violations, she consulted with home owners on septic tanks, and had 4 compliant investigations.

E. Parks & Recreation/Community Center

Parks & Rec. Director LaDonna Allen stated that she appreciates every one that came to the 4th of July event, it was a special day. She said a special thank you to Representative Phil King for the special presentation that he did for the family of PFC Paul Balint Jr., and also thanked Randy Keck from the Community News for taking all the pictures. The next upcoming activity is Parkfest which will be on Sep 26th 2009. The Community center is still having the painting class, and the Chamber is still using it for their workshop.

F. Administration

City Administrator Scott passed out budget performance spreadsheets to the Council. After 8 months the revenues are down in all the departments. Sales tax is less than was predicted, the Court revenue is \$179,000 down from what was budgeted, and City Services is approximately \$125,000 down. In the water funds we are in the same situation, the expenses are at 61% and our revenues are at 63%. Route 29 shows 59% in expenses and only 45% in the revenues. Deer Creek Water shows 66% in expenses and 60% in revenues. Willow Park Wastewater 74% in expenses and 71% in revenues. Deer Creek Wastewater is at 100% in expenses and 63% in our revenues.

The Mayor recessed to Executive Session at 7:53 PM

X. Recess To Executive Session

Pursuant to the Provision of Chapter 551, Government Code, Vernon's Texas Codes Annotated, in Accordance with Authority contained in...

A. ...Section 551.071 – Consultations with Attorney on Legal Advice or Contemplated Litigation

a. City of Willow Park VS City of Aledo, Town Of Annetta, Town of Annetta South, City of Hudson Oaks, and Parker County Utility District No. 1 v. Deer Creek Waterworks, INC and Doyle Hanley; cause No. CV07-2129

B. ...Section 551.072 – Consultation with Attorney to Deliberate Purchase, Exchange, Sale or Lease of Real Property

The Mayor Reconvene to Open Meeting at 9:37 PM

XI. Reconvene to Open Meeting

A. ...Section 551.071 – Consultations with Attorney on Legal Advice or Contemplated Litigation

a. Discussion/Action - City of Willow Park VS City of Aledo, Town Of Annetta, Town of Annetta South, City of Hudson Oaks, and Parker County Utility District No. 1 v. Deer Creek Waterworks, INC and Doyle Hanley; cause No. CV07-2129

No Action

B. ...Section 551.072 – Consultation with Attorney to Deliberate Purchase, Exchange, Sale or Lease of Real Property

No Action

XII. Old Business

A. Discussion/Action – To Consider and Take Action on Ordinance No. _____, Water Conservation Guidelines (Mayor Hawkins)

****Council Member Brown moved to postpone this item until the next Council Meeting, seconded by Council Member Tatum**

Aye votes: Council Members: Tatum, Martin, Brown& Alderman

Nay votes: Council member Hickerson
Abstained: None
Motion passed with a vote of 5-1-0

- B. Discussion/Action – To consider and Take Action on Pitchfork/Canyon extension (Mayor Hawkins)

****Council Member Brown moved to adopt Resolution No. 05-09, a Resolution providing authorization for the acquisition and payment for that certain tract, being a portion of lots 2 & 3, Willow Ridge addition, an addition to the City of Willow Park, Parker County, Texas according to the plat record in plat cabinet B, slide 681, plat records, Parker County, Texas being .633 acres, more or less by the City of Willow Park, Texas, for the public purpose and use of a street or roadway in and for the City; and, providing for an effective date, seconded by Council Member Tatum**

Aye votes: Council Members: Tatum, Martin, Brown, Hickerson & Alderman
Nay votes: None
Abstained: None
Motion passed with a vote of 5-0-0

- C. Discussion/Action – To discuss and take action on replacing the stop signs on El Chico at Surrey (Council Member Tatum)

The Police department took an action to update the list of current traffic control devices/signs to be provided as input for a future ordinance update.

****Council Member Brown moved to move item G before item, seconded by Council Member Martin**

Aye votes: Council Members: Tatum, Martin, Brown, Hickerson & Alderman
Nay votes: None
Abstained: None
Motion passed with a vote of 5-0-0

XIII. New Business

- G. Discussion – Road Conditions of the Willow Crest neighborhood and code violations of home on corner of Bluff View and Parkway Drive (Laura Glover)

City Administrator Scott is going to talk with Mr. Lancaster and have him check these roads. Mrs. Glover addressed the Council on the pool in a vacant house in the neighborhood. Investigation will be done to attempt to find out who foreclosed on the

house, and to take action to ensure the property is being properly maintained per con enforcement standards

No Action

- A. Discussion/Action – To consider and Take Action on naming a Chairperson to the Planning and Zoning Commission (Esta Austin)

****Council Member Martin moved accept the recommendation of the Planning and Zoning Commission and formally appoint Marvin Glasgow as the Chairperson to the Commission, seconded by Mayor Pro-tem Alderman**

Aye votes: Council Members: Martin, Hickerson & Alderman

Nay votes: Council Members: Tatum, Brown

Abstained: None

Motion passed with a vote of 3-2-0

- B. Discussion/Action – To consider and Take Action on a Replat for the Willow Park Medical Office Building, Lots 1R, Block 1 6.251 acres, being a Replat for Lot 1, Block 1, Martin Addition, and addition to the City of Willow Park, Parker County, Texas (Esta Austin)

****Council Member Martin moved to accept the recommendation of the Planning and Zoning Commission to approve the Replat of the Medical Office Building, Lots 1R, Block 1, 6.251 acres, being a Replat for Lot 1, Block1, Martin addition, and addition to the City of Willow Park, Parker County, Texas, seconded by Mayor Pro-tem Alderman**

Aye votes: Council Members: Tatum, Martin, Brown, Hickerson & Alderman

Nay votes: Council Members: None

Abstained: None

Motion passed with a vote of 5-0-0

- C. Discussion/Action – To Consider and Act on Resolution No. _____ Authorizing the acquisition of that certain portion of Block 19R, El Chico Addition, an addition to the City of Willow Park, Parker County, Texas according to the plat recorded in Plat Cabinet B, Slide 681, Plat Records, Parker County Texas and funding thereof (Mayor Hawkins)

No Action

- D. Discussion/Action – To Consider and Act on Resolution No. _____ Authorizing the adoption of an Interlocal Agreement between the City of Willow Park and Parker County for Road Repairs and Paving Services (Mayor Hawkins)

****Council Member Martin moved to adopt resolution 06-09, a Resolution providing authorization for the execution of the agreement by and between the City of Willow Park, Texas, and the County of Parker, State of Texas, for Municipal Road and Street Repair, improvements or other paving services in and for the City; and, providing for an effective date, seconded by Council member Alderman**

Aye votes: Council Members: Martin, Brown, Hickerson & Alderman

Nay votes: Council Members: Tatum

Abstained: None

Motion passed with a vote of 4-1-0

- E. Discussion/Action – To Consider and Take action on Establishing a Municipal Code Review Committee tasked to codify and update the Code of Ordinances for the City of Willow Park (Council Member Martin)

****Mayor Pro-tem Alderman moved to form an Advisory Committee to deal with re-codifying the Code of Ordinances and that the Committee be headed by Council Member Martin, seconded by Council member Hickerson**

Aye votes: Council Members: Martin, Brown, Hickerson & Alderman

Nay votes: Council Members: Tatum

Abstained: None

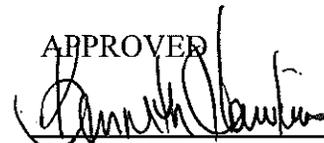
Motion passed with a vote of 4-1-0

- F. Discussion – Safe Route to School Plan for McCall Elementary (Council Member Hickerson)

Council Member Hickerson updated the Council on the Safe Route to School Plan.

XIV. Adjournment

The Mayor adjourned the meeting at 11:34PM

APPROVED


Kenneth Hawkins, Mayor
City of Willow Park, Texas

ATTEST:

Yael Hoffman City Secretary
City of Willow Park, Texas