

**WILLOW PARK CITY COUNCIL REGULAR MEETING  
516 RANCH HOUSE ROAD, WILLOW PARK, TEXAS 76087  
MONDAY, MARCH 16, 2009**

**I. Call to Order**

Mayor Glasgow called the Regular Meeting of the City Council to order at 6:32 P.M

**II. Quorum Check**

**Present:**

Mayor Marvin Glasgow  
Council Member Barry Tatum  
Council Member Barry Brown  
Mayor Pro-tem Kenneth Hawkins  
Council Member Hale Alderman

**Also Present:**

City Administrator Candy Scott  
City Secretary Yael Hoffman  
Attorney Ashley Wilson

**Absent:**

Council Member Teresa Welch  
City Attorney Rider Scott

**III. Invocation by**

Mayor Pro-tem Hawkins gave the invocation

**IV. Pledge of Allegiance by**

Mayor Glasgow led the Pledge of Allegiance

**V. Recess to Public Hearing**

Mayor Glasgow recessed to the Public Hearing at 6:34 P.M.

Public hearing for a petition for annexation

A Petition for Annexation of a 118.82 acre tract of land being further described as follows: a 118.82 acre tract situated in the WESLEY FRANKLIN SURVEY, ABSTRACT NO.468; the ISAAC HEADLEY SURVEY, ABSTRACT NO.619; and the DAVID ADDINTON SURVEY, ABSTRACT NO21, Parker County, Texas and being a portion of these certain tracts of land conveyed to Mit-Mar Land, L.P. and M H2, L.P. as evidenced by deeds recorded in Volume 2630, Page 1889 and Volume 2652, Page 1672 respectively, Deed Records Parker County, Texas said 118.82 acres.

There were no comments from the public.

**VI. Reconvene to Open Meeting**

Mayor Glasgow reconvened to the open meeting at 6:36

**VII. Approval of Minutes**

A. Regular City Council Meeting of February 16, 2009

**Council Member Alderman moved to accept the minutes of the Regular City Council Meeting of February 16, 2009, as presented,** seconded by Mayor Pro-tem Hawkins

Aye votes: Council Members: Tatum, Brown, Hawkins & Alderman  
Nay votes: None  
Abstained: None  
Motion passed with a vote of 4-0-0

**VI. Community Announcements**

None

**VII. Citizens Presentations**

Mr. Ray LaPosa from 120 Olympic Dr. addressed the Council on Ordinance 513-04.

Mr. Randy Mile of 110 Parkway Dr. addressed the Council on the roads, flood control and the Willow Crest edition.

Ms. Pat Martin addressed the Council on fixing the road at Willow Crossing West.

**VIII. Old Business**

A. Discussion/Action To Consider and Adopt Ordinance No. 589-09 amending and correcting a typographical error in the Ordinance on Grease Traps or Grease Interceptors as adopted by council on January 19, 2009 (Mayor Glasgow)

**Mayor pro-tem Hawkins moved to accept ordinance 589-09 an ordinance of the City of Willow Park, TX providing a Nunc Pro Tunc correction to Ordinance no. 587-09 adopted by the City Council of the City of Willow Park, TX on January 19, 2009; and, providing for an effective date,** seconded by Council Member Tatum.

Aye votes: Council Members: Tatum, Brown, Hawkins & Alderman  
Nay votes: None  
Abstained: None  
Motion passed with a vote of 4-0-0

B. Discussion/Action – To Consider and Take Action on Ordinance No. 591-09 Water Conservation Guidelines (Mayor Glasgow)

No Action

- C. Discussion/Action – To Consider and Take Action on Street Improvements – Pitchfork and Willow Crossing West (Mayor Glasgow)

**Council member Brown moved to authorize a change order for the bridge to replace the original cover over the gas line, seconded by Mayor Pro-tem Hawkins**

Aye votes: Council Members: Tatum, Brown, Hawkins & Alderman

Nay votes: None

Abstained: None

Motion passed with a vote of 4-0-0

**Council member Brown moved to authorize the Mayor and/or city Administrator to negotiate with the existing gas well owner for the reconstructing of the road Willow Crossing West to meet the specifications as outlined in the contract, seconded by Mayor Pro-tem Hawkins**

Aye votes: Council Members: Tatum, Brown, Hawkins & Alderman

Nay votes: None

Abstained: None

Motion passed with a vote of 4-0-0

#### **New Business**

- A. Discussion/Action – To Consider and Take Action on Ordinance No. 592-09 an Ordinance amending Ordinance No. 371-95 On Site Sewage Facilities Guidelines (Mayor Glasgow)

This item was postponed to next Council meeting

- B. Discussion/Action – To Consider and Take Action on Application for the Final Plat of the Willow Park Medical Office Building, Lots 1 and 2, an addition to the City of Willow Park, TX being a replat of Lots C1-1, C2-3, C2-10, C2-11, C2-12,; portions of Lots C2-4, C2-9 and C2-13; portions of Tyla Lane and Simpson Road and Willow Business Park (Donna Smith)

**Mayor pro-tem Hawkins moved to approve the Final Plat pending a proper final plat showing a dedicated road easement, that road easement being a minimum 63 foot, instead the 60 foot, and showing a pending agreement with the gas company that the road design concurs as specified by Mr. Swift, seconded by Council Member Alderman**

Aye votes: Council Members: Tatum, Brown, Hawkins & Alderman

Nay votes: None

Abstained: None

Motion passed with a vote of 4-0-0

- C. Discussion/Action – To Consider and Take Action on the Architectural Site Plan for the Willow Park Medical Office Building (Donna Smith)

**Council member Brown moved to approve the architectural site plan for the Willow Park Medical Office Building,** seconded by Mayor Pro-tem Hawkins

Aye votes: Council Members: Tatum, Brown, Hawkins & Alderman

Nay votes: None

Abstained: None

Motion passed with a vote of 4-0-0

**Council member Brown moved to address Item E before Item D,** seconded by Mayor Pro-tem Hawkins

Aye votes: Council Members: Tatum, Brown, Hawkins & Alderman

Nay votes: None

Abstained: None

Motion passed with a vote of 4-0-0

- E. Discussion/Action – To Consider and Take Action on a Petition for Annexation of a 118.82 acre tract of land being further described as follows: a 118.82 acre tract situated in the WESLEY FRANKLIN SURVEY, ABSTRACT NO.468; the ISAAC HEADLEY SURVEY, ABSTRACT NO.619; and the DAVID ADDINTON SURVEY, ABSTRACT NO21, Parker County, Texas and being a portion of these certain tracts of land conveyed to Mit-Mar Land, L.P. and M H2, L.P. as evidenced by deeds recorded in Volume 2630, Page 1889 and Volume 2652, Page 1672 respectively, Deed Records Parker County, Texas said 118.82 acres ( Mayor Glasgow)

**Mayor Pro-tem Hawkins moved to adopted ordinance 593-09 an Ordinance providing for the accepting and considering of the petition of annexation field with the City of Willow Park, Texas by MIT-MAR land, L.P and M H2, L.P (owners), Texas Limited partnerships, organized under the laws of the State of Texas; the annexation of that certain 118.82 acre tract of land situated in the Wesley Franklin survey abstract no. 468, the Isaac Headley Survey, abstract no. 21, Parker County, Texas; and, providing for an effective date, with clarification for exhibit B, the shaded area is only part of exhibit B that is relevant to this annexation** seconded by Council Member Tatum

Aye votes: Council Members: Tatum, Brown, Hawkins & Alderman

Nay votes: None

Abstained: None

Motion passed with a vote of 4-0-0

- D. Discussion/Action – To Consider and Take Action on the Application for a Preliminary Plat for Crown Pointe Addition – Phase I; 123.47 acres out of the Wesley Franklin Survey, Abst. No. 468, Isaac Headley Survey, Abst. No. 619, and David Addington Survey, Abst. No 21, Parker County, City of Willow Park, TX ( Donna Smith)

**Mayor Pro-tem Hawkins moved to accept the Preliminary Plat for the Crown Pointe addition Phase I, 123.47 acres as specified in the shaded area in the plat, with a clarification that does not include the Crown Road addition that is drawn in a different area in the plat** seconded by council member Alderman

Aye votes: Council Members: Tatum, Brown, Hawkins & Alderman  
Nay votes: None  
Abstained: None  
Motion passed with a vote of 4-0-0

- F. Discussion/Action – To Consider and Take Action on a request for increased compensation for property on Chuck Wagon Trail for the Pitchfork extension (Mayor Glasgow)

**Mayor Pro-tem Hawkins moved to authorized the Mayor and or the City Administrator to process an additional compensation check in the amount of \$4350.00, to cover the additional property that is being set aside with the Pitchfork extension in the area of the intersection of Chuck Wagon Trail and Pitchfork,** seconded by Council Member Brown

Aye votes: Council Members: Tatum, Brown, Hawkins & Alderman  
Nay votes: None  
Abstained: None  
Motion passed with a vote of 4-0-0

- G. Discussion/Action – To Consider and Take Action on Ordinance No. \_\_\_\_\_ an ordinance establishing weight limit on the City Streets (Mayor Glasgow)

No Action

- H. Discussion – Surface Water and update on PCUD (Mayor Pro-tem Hawkins)

No action

**X. Recess To Executive Session**

Mayor Glasgow recessed the meeting to Executive Session at 8:26 P.M

Pursuant to the Provision of Chapter 551, Government Code, Vernon's Texas Codes Annotated, in Accordance with Authority contained in...

- A. ...Section 551.071 – Consultations with Attorney on Legal Advice or Contemplated Litigation

1. City of Willow Park VS City of Aledo, Town Of Annetta, Town of Annetta South, City of Hudson Oaks, and Parker County Utility District No. 1 v. Deer Creek Waterworks, INC and Doyle Hanley; cause No. CV07-2129

B ...Section 551.074 – Personnel Matters

1. Contract for Public Works Director
2. Contract for Economic Developer Administrator

**XI. Reconvene to Open Meeting**

Mayor Glasgow reconvened the open meeting at 8:44 P.M

A. ....Section 551.071 – Consultations with Attorney on Legal Advice or Contemplated Litigation

1. Discussion/Action - City of Willow Park VS City of Aledo, Town Of Annetta, Town of Annetta South, City of Hudson Oaks, and Parker County Utility District No. 1 v. Deer Creek Waterworks, INC and Doyle Hanley; cause No. CV07-2129

No Action

B. ...Section 551.074 – Personnel Matters

1. Discussion/Action To consider and Take Action on a Contract for the Public Works Director ( Mayor Glasgow)

**Mayor Pro-tem Hawkins moved to authorized the City Administrator to execute the contract as presented to Public Works Director Lance Petty, second by Council Member Alderman**

Aye votes: Council Members: Tatum, Brown, Hawkins & Alderman

Nay votes: None

Abstained: None

Motion passed with a vote of 4-0-0

2. Discussion/Action – To Consider and Take Action on a Contract for the Economic Development Administrator

No Action

**XII. Adjournment**

The meeting adjourned at 8:46 P.M

APPROVED

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Marvin Glasgow, Mayor  
City of Willow Park, Texas

ATTEST:

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Yael Hoffman – City Secretary  
City of Willow Park, Texas