

**WILLOW PARK CITY COUNCIL REGULAR MEETING  
516 RANCH HOUSE ROAD, WILLOW PARK, TEXAS 76087  
SEPTEMBER 15, 2008**

**I. Call to Order**

Mayor Glasgow called the Regular Meeting of the City Council to order at 6:32 P.M

**II. Quorum Check**

**Present:**

Mayor Marvin Glasgow  
Council Member Barry Tatum  
Council Member Theresa Welch  
Council Member Barry Brown  
Mayor Pro-tem Kenneth Hawkins  
Council Member Hale Alderman

**Also Present:**

City Secretary Candy Scott  
Deputy City Secretary Yael Hoffman  
City Attorney Rider Scott

**Absent:**

None

**III. Invocation**

The invocation was given by Council Member Tatum

**IV. Pledge of Allegiance**

Mayor Glasgow led the Pledge of Allegiance

**V. Recess to Public Hearing**

Mayor Glasgow recessed to the Public Hearing at 6:34 P.M.

Public Hearing for Proposed Tax Increase

There were no comments from the Public.

**VI. Conclude Public Hearing**

Mayor Glasgow concluded the Public Hearing at 6:35 P.M.

**VII. Reconvene to Open Meeting**

Mayor Glasgow reconvened the Open Meeting at 6:35 P.M.

**VIII. Approval of Minutes**

- A. Regular City Council Meeting of August 18, 2008
- B. Special City Council Meeting of September 8, 2008

**\*\* Mayor Pro-tem Hawkins moved to accept the minutes of the Regular City Council Meeting of August 18, 2008, and the Special City Council Meeting of September 8, 2008 as presented, seconded by Council Member Tatum**

Aye votes: Council Members: Tatum, Welch, Brown, Hawkins & Alderman  
Nay votes: None  
Abstained: None  
Motion passed with a vote of 5-0-0

**IX. Community Announcements**

None

**X. Citizens Presentations**

Betty Zigleoffer of 136 Olympic addressed the Council regarding no response from the Council during Citizens Presentations.

Ray LaPosa of 120 Olympic addressed the Council regarding the Annexation of Willow Park Village.

**XI. Mayor's Update**

Mayor Glasgow gave the following report:

By now you have read the letter that I included in your recent water bill. I had wanted to be at the next Upper Trinity Groundwater Conservation district meeting in Decatur to voice our objection to the new proposals they will be bringing forth, but since it was being held tonight, our regular council meeting night, I have asked our Public works director to attend in my place.

This past February, when Chief Johnson was sworn in as Deputy Police Chief, I challenged him to bring our Police Department up to the point where new officers would be standing in line to join our Police Department. I am pleased to announce that he and his officers have done just that. We have grown to the point that the department needed to add another officer, and last week there were 8 applications for employment for our Police Department. Chief Johnson and the rest of the department are to be congratulated for this accomplishment, and for a department we can all be proud of.

**XII. City Administrator's Update**

The City Administrator gave the following update:

We have hired a new Administrative Assistant, her name is Angela Natole. I have been training her on the accounting system and the workings of the City Offices. Many citizens may know Angela as she worked for several years at Texas Bank here in Willow Park.

### **XIII. Planning & Zoning Update**

Chair Donna Smith reported that one item was voted on this item being R-1 height restrictions.

### **XIV. Department Head Updates**

#### **A. Fire Department**

Lt. Sauble reported that there were: 504 calls for the year, 4.8 minutes average response time, the department received a \$5000 donation and they are getting ready for the October fire privation shows with the Aledo Fire Department.

#### **B. Police Department**

Chief Johnson reported that there were: 390 calls in August, 35 report calls, 7 accidents, 94 citations, 15 arrests and 8 DWT's. The police department will continue to monitor the speeding on Scenic Trail.

#### **C. Community Development**

None

#### **D. Public Works**

Superintendent Ragle reported that the department completed 761 work orders. The Willow Park System produced 24,667,000 gallons of water in August. Deer Creek produced 11,980,000 gallons, Dygard produced 4,798,000 gallons. The Water Rationing Committee had their first meeting.

#### **E. Building Department**

Building Clerk Becky Stokes reported that there were 5 new residential permits issued. She will be attending Code Enforcement School along with Corporal Moody.

#### **F. Parks & Recreation**

Parks and Recreation Director LaDonna Allen reported that Parkfest will be on Saturday September 27<sup>th</sup> and it is going to be the City's 45<sup>th</sup> Anniversary. The painting class in the community Center is growing.

#### **G. Administration**

Deputy City Secretary Yael Hoffman reported that the City hired a new administrative assistant.

**XV. Old Business**

- A. Discussion/Action – To Consider and Take Action on Ordinance No. \_\_\_\_\_, An Ordinance Providing for the Participation in the Texas Municipal Retirement System (Mayor Glasgow)

**\*\* Council Member Brown moved to postpone this item until the September 22nd Special City Council Meeting, seconded by Mayor Pro-tem Hawkins.**

Aye votes: Council Members: Tatum, Welch, Brown, Hawkins & Alderman

Nay votes: None

Abstained: None

Motion passed with a vote of 5-0-0

- B. Discussion/Action – To consider and Take Action on Amending Ordinance 399-96 Flood Damage Prevention ( Mayor Glasgow)

**\*\* Mayor Pro-tem Hawkins moved to Adopt Ordinance 582-08, an Ordinance providing for authorization to adopt Flood Plain management measures that equal or exceed the “National Flood Insurance Program” (44 C.F.R. 60.3(d)); and, providing for a penalty and effective date, seconded by Council member Brown.**

Aye votes: Council Members: Tatum, Welch, Brown, Hawkins & Alderman

Nay votes: None

Abstained: None

Motion passed with a vote of 5-0-0

**\*\* Council member Brown moved to postpone item G under new business until after Executive Session, seconded by Mayor Pro-tem Hawkins.**

Aye votes: Council Members: Tatum, Welch, Brown, Hawkins & Alderman

Nay votes: None

Abstained: None

Motion passed with a vote of 5-0-0

**XVI. New Business**

- A. Discussion – Report on Geotechnical Investigation (Jeff Ground, LAN)

Mr. Scott Taylor from LAN gave a report to the Council on the Geotechnical Investigation

- B. Discussion/Action – Addendum to Services Agreement with Simmons, Wilkerson & Arthur, PC Certified Public Accountants & Consultants (Mayor Glasgow)

**\*\* Mayor Pro-tem Hawkins moved to accept the Addendum to Services Agreement with Simmons, Wilkerson & Arthur, PC, Certified Public Accountants & Consultants with the last line from addendum one paragraph one being stricken, seconded by Council member Alderman.**

Aye votes: Council Members: Tatum, Welch, Brown, Hawkins & Alderman

Nay votes: None

Abstained: None

Motion passed with a vote of 5-0-0

- C. Discussion/Action – Review of City of Willow Park Public Investment Policy (Candy Scott)

City Treasurer Candy Scott stated that she is current on the required Public Funds Investment training and that the current investment policy and strategy guidelines for the City achieve the goals of safety, liquidity, yield, and public trust for all investment activity, therefore; there is no reason for changes to the policy at this time

**\*\* Council Member Alderman moved to continue the current investment policy as it now exists, seconded by Mayor Pro-tem Hawkins.**

Aye votes: Council Members: Tatum, Welch, Brown, Hawkins & Alderman

Nay votes: None

Abstained: None

Motion passed with a vote of 5-0-0

- D. Discussion/Action – To Consider and Take Action on Interlocal Contract for Cooperative Purchasing (Chief Johnson)

**\*\* Mayor Pro-tem Hawkins moved to adopt Resolution No. 10-08 a resolution providing authorization to enter into an Interlocal cooperation contract with the Houston-Galveston area council of governments; and, providing for an effective date, seconded by Council member Welch.**

Aye votes: Council Members: Tatum, Welch, Brown, Hawkins & Alderman

Nay votes: None  
Abstained: None  
Motion passed with a vote of 5-0-0  
Mayor Glasgow called for a 5 minute break at 8:15P.M.

Mayor Glasgow reconvened the meeting at 8:25 P.M.

- E. Discussion/Action – To Consider and Take Action on Amending Building Permit Fee Schedule (Candy Scott)

**\*\* Council Member Brown moved to adopt Ordinance No. 583-08, an ordinance providing for the amendment of appendix a, “Fee Schedule” of the municipal code of ordinances of the City of Willow Park, Texas; and, providing for an effective date, seconded by Council member Welch.**

Aye votes: Council Members: Tatum, Welch, Brown, Hawkins & Alderman  
Nay votes: None  
Abstained: None  
Motion passed with a vote of 5-0-0

- F. Discussion/Action - To Consider and take Action on Resolution No.\_\_\_\_\_, a Resolution Stating the Intent of the City to Oppose Registration Reporting and Imposed Fees for Ground Water Production Proposed by the Upper Trinity Ground Water Conservation District. (Mayor Glasgow)

**\*\* Mayor Pro-tem Hawkins moved to adopt Resolution No. 11-08, a Resolution providing a statement of opposition to certain actions of the Upper Trinity Groundwater conservation District that would require or subject the City of Willow Park, Texas to: Regulation of special distances between water wells for public water supply; registration and reporting requirements for produced; metering, recording and other reporting requirements; the assessment of penalties for non-payment; and, providing an effective date, seconded by Council member Brown**

Aye votes: Council Members: Tatum, Welch, Brown, Hawkins & Alderman  
Nay votes: None  
Abstained: None  
Motion passed with a vote of 5-0-0

- G. Discussion/Action – To consider and Take Action on Resolution No. \_\_\_\_\_, a Resolution Stating the City Councils Official response to the proposed TXDOT Ramp Reversals on I-20 (Mayor Glasgow)

No Action.

H. Discussion /Action – To Consider and Take Action on a request From Duncan Disposal for a new three – year Contract and request for Rate Increase (Mayor Glasgow)

**\*\* Council Member Brown moved to postpone this item,** seconded by Mayor Pro-tem Ken Hawkins.

Aye votes: Council Members: Tatum, Welch, Brown, Hawkins & Alderman

Nay votes: None

Abstained: None

Motion passed with a vote of 5-0-0

**XVII. Recess To Executive Session**

Mayor Glasgow recessed the meeting to Executive Session at 9:05 P.M.

Pursuant to the Provision of Chapter 551, Government Code, Vernon's Texas Codes Annotated, in Accordance with Authority contained in...

A. ...Section 551.071 – Consultations with Attorney on Legal Advice or Contemplated Litigation

B. ...Section 551.074 – Personnel Matters

1. Discussion/Action – Authorization of Police Chief to fill Vacancy of Patrol Officer (Mayor Glasgow)

2. Discussion/Action - Appointment or Approval of Persons for the Offices of Community Development Administrator, City Administrator and/or City Secretary (Mayor Glasgow)

**XVIII. Reconvene to Open Meeting**

Mayor Glasgow reconvened the open meeting at 10:02 P.M

A. ...Discussion/Action – Resulting from Consultations with Attorney on Legal Advice or contemplated Litigation (Mayor Glasgow)

No Action

B. ...Discussion/Action – Personnel Matters (Mayor Glasgow)

1. Discussion/Action – Authorization of Police Chief to fill Vacancy of Patrol Officer (Mayor Glasgow)

**\*\* Council Member Alderman moved to authorize the Police Chief to fill vacancy of patrol officer, seconded** by Council member Tatum.

Aye votes: Council Members: Tatum, Welch, Brown, Hawkins & Alderman

Nay votes: None

Abstained: None

Motion passed with a vote of 5-0-0

2. Discussion/Action - Appointment or Approval of Persons for the Office of Community Development Administrator, City Administrator and/or City Secretary (Mayor Glasgow)

No action

**XIX. Adjournment**

The meeting adjourned at 10:12 P.M

APPROVED

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Marvin Glasgow, Mayor  
City of Willow Park, Texas

ATTEST:

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Candice J. Scott, City Secretary  
City of Willow Park, Texas