

**WILLOW PARK CITY COUNCIL REGULAR MEETING
516 RANCH HOUSE ROAD, WILLOW PARK, TEXAS 76087
MONDAY, JUNE 16, 2008**

I. Call to Order

Mayor Glasgow called the Regular Meeting of the City Council to order at 6:30 P.M

II. Quorum Check

Present:

Mayor Pro-tem Marvin Glasgow
Council Member Hale Alderman
Pro-tem Kenneth Hawkins
Council Member Barry Brown

Also Present:

City Administrator Claud Arnold
City Secretary Candy Scott
City Attorney Rider Scott

Absent:

Council Member Barry Tatum
Council Member Theresa Welch

III. Invocation

The invocation was given by Council Member Alderman

IV. Pledge of Allegiance

Mayor Glasgow led the Pledge of Allegiance

V. Recess to Public Hearing

Mayor Glasgow recessed to the Public Hearing at 6:40 P.M.

To consider an Ordinance establishing a curfew for minors.

Deputy Chief Brad Johnson spoke to the Council regarding the benefits of having a curfew for minors.

There were no comments from the citizens

VI. Conclude Public Hearing

Mayor Glasgow concluded the Public Hearing at 6:41 P.M.

VII. Reconvene to Open Meeting

Mayor Glasgow reconvened the Open Meeting at 6:41 P.M.

VIII. Approval of Minutes

Regular City Council Meeting of May 19, 2008

****Council Member Brown moved to accept the minutes of the Regular City Council Meeting of May 19, 2008, as presented, seconded by Mayor Pro-tem Hawkins**

Aye votes: Council Members: Alderman, Hawkins & Brown

Nay votes: None

Abstained: None

Motion passed with a vote of 3-0-0

IX. Community Announcements

There were no community announcements.

X. Citizens Presentations

Betty Zigelhofer of 136 Olympic Drive addressed the Council regarding the annexation of Willow Park Village and the property taxes.

This item will be placed on the next City Council agenda for discussion.

XI. Mayor's Update

Mayor Glasgow made the following statement:

For several years we have endured mud and standing water at the intersection of Chuckwagon and the north 1-20 service road. I thought the State was responsible for the repairs along the service road, but apparently I was wrong. Last week Precinct 4 crews were out and repaired the drainage problem that existed there. I want to publicly thank Jim Webster and the Precinct 4 crew for the work they have done to improve that intersection.

I feel sure many of you have seen the street repairs being made in the city. The streets that I have seen sure look good, and I look forward to seeing more of our streets rebuilt in the near future.

I have noticed more and more lately of people walking their dogs, but none of them are carrying "Mutt mitts or Pooper Scoopers" with them to pick up their poop. I for one am sick and tired of finding dog deposits in my yard, especially since I don't have a dog, or cat for that matter. I sincerely hope this council considers an ordinance in the very near future that

would require people walking their dogs in this city to carry pick-up bags with them. If they don't mind having dog poop in their own yard, that is their business. I just don't want it in my yard.

I did some research on Google and found the following information:

1. Dog waste is not fertilizer.
2. From mutt to blue-blooded champion, all dogs harbor so-called coliform bacteria, which live in the gut. The group includes E. coli, fecal coliform bacteria, and salmonella and giardia. I really don't want to track any of that into my house. Do you?
3. Fines start at \$100 and up in cities that have the ordinance.

XII. City Administrator's Update

City Administrator Arnold reported on the progress of the road re-construction project.

XIII. Planning & Zoning Update

Chair Person Donna Smith reported on the Planning & Zoning Meeting held on June 10, 2008.

XIV. Department Head Updates

A. Fire Department

Lieutenant Walker Lawrence reported that to date the Fire Department has run on 354 calls. Of those calls 120 were EMS. Their average response time is 3.5 minutes. They are continuing to do hydrant and pre-fire business inspections. They have put in for a grant from the Texas Forrest Service and have received a donation of \$40,000.00 which the Department will match to rebuild station number two.

B. Police Department

Deputy Chief Brad Johnson reported that last month the Police Department had 679 calls for service, 12 accidents, 18 arrests, and wrote 325 citations. We also had a road crew that hit a gas line.

C. Public Works

Public Works Director Lance Petty reported that the Public Works Department handled 619 work orders and 4 major main breaks last month. The Willow Park system pumped 27,618,000 gallons of water, 9,000,000 gallons were pumped by the Deer Creek system and the Dyegard system pumped 2,867,000. The belt press has been ordered and should be delivered on June 30th.

D. Building Department

Building Clerk Ebbie Wooten reported that the building department issued 13 building permits and 2 pool permits last month. Code enforcement letters will be sent out to 7 residents who were found to be watering after 10:00 a.m.

E. Parks & Recreation

Parks & Rec Director LaDonna Allen thanked everyone for attending the Memorial Day Celebration. Mrs. Allen reported on meetings for the WMCA, the bookings for the Community Center, and the preparations for Parkfest.

F. Administration

City Secretary Candy Scott reported that thanks to the determination and hard work of Mayor Glasgow the City has received a letter from the Postal Service stating that the City's request for "Preferred Last Line Delivery" has been approved. She is working with the department heads to get a draft budget ready for the budget workshop scheduled for Monday June 23rd.

City Engineer Gordon Swift updated the Council on the progress of the road repairs.

XV. New Business

A. Discussion - Annexation Plan (Mayor Glasgow)

There was a discussion on the City's current annexation plan and the difference between a General Law City and a Home Rule City and how each can annex property.

B. Discussion - Impact Fee Schedule (Mayor Glasgow)

There was a discussion on the steps that need to be taken to change the impact fee schedule.

C. Discussion - Sub-Division Regulations (Mayor Glasgow)

There was a discussion on the City's sub-division regulations regarding septic systems. Planning & Zoning Chair Person Donna Smith reported that the Commission would like to see the City be more progressive by expanding the sewer system rather than amending the code.

D. Discussion - Amending Ordinance No. 343-93, An Ordinance Amending Chapter 3, Building and Construction (Council Member Alderman)

There was a discussion on the requirement for roofers to register with the City.

- E. Discussion - Amending Ordinance 542-05, An Ordinance amending the 1-20 Overlay Zoning District (Council Member Brown)

Planning & Zoning Chair Person Donna Smith reported that the Commission would like to see the maximum height and story restrictions changed. This item will be placed on the next agenda as a discussion/action item.

- F. Discussion/Action - Development Application Process and Calendar (Council Member Brown)

Council Member Brown provided the Council with a 2008-2009 Development Schedule intended to be used as a guideline for development projects.

**** Mayor Pro-tem Hawkins moved to adopt the Development Schedule as presented,** seconded by Council Member Alderman

Aye votes: Council Members: Alderman, Hawkins & Brown

Nay votes: None

Abstained: None

Motion passed with a vote of 3-0-0

- G. Discussion/Action - Accepting the resignation of a Planning & Zoning Commissioner (Donna Smith)

Chair Person Donna Smith reported that Michelle Dunsmore has resigned from the Planning & Zoning Commission.

**** Mayor Pro-tem Hawkins moved to reluctantly accept the resignation of Michelle Dunsmore from the Planning & Zoning Commission,** seconded by Council Member Alderman

Aye votes: Council Members: Alderman, Hawkins & Brown

Nay votes: None

Abstained: None

Motion passed with a vote of 3-0-0

- H. Discussion/Action - Appointment of new Vice-Chair and filling of vacancy on the Planning & Zoning Commission (Donna Smith)

Chair Person Donna Smith reported that the Planning & Zoning Commission nominated Mark Hickerson as the Vice-Chair and voted to move Milton Bradley from the alternate position to the vacant position.

**** Mayor Pro-tem Hawkins moved to appoint Mark Hickerson as the Vice-Chair of the Planning & Zoning Commission,** seconded by Council Member Alderman

Aye votes: Council Members: Alderman, Hawkins & Brown

Nay votes: None

Abstained: None

Motion passed with a vote of 3-0-0

The filling of the vacancy will be put on the next City Council Agenda.

- I. Discussion/Action - Amending the General Fund Budget, Line Item "Capital Expenditures Road Repairs" and authorizing increased expenditures for road repairs. (Mayor Glasgow)

City Engineer Gordon Swift request that the Council increase spending by another \$400,000.00 to meet current and anticipated obligations on road repairs.

**** Council Member Alderman moved to amend the City of Willow Park 2007-2008 Budget by adding an additional \$400,000.00 to the Capital Outlay Road Improvements line item in the budget. This source of funding is the General Operating Fund in the amount of \$400,000.00 which is not obligated,** seconded by Mayor Pro-tem Hawkins

Aye votes: Council Members: Alderman & Hawkins

Nay votes: Brown

Abstained: None

Motion passed with a vote of 2-1-0

- J. Discussion/Action - Ordinance No. - An Ordinance establishing a curfew for minors (Mayor Glasgow)

**** Council Member Brown moved to adopt Ordinance No. 576-08, An Ordinance providing for the reauthorization or adoption of Chapter 7 "Offences and Nuisances" Article 7.700, "Teenage Curfew" pursuant to a Public Hearing and Certain findings; and Providing for publication, penalty and an effective date,** seconded by Mayor Pro-tem Hawkins

Aye votes: Council Members: Alderman, Hawkins & Brown

Nay votes: None

Abstained: None

Motion passed with a vote of 3-0-0

XVI. Adjournment

The meeting adjourned at 9:05 P.M.

APPROVED

Marvin Glasgow, Mayor
City of Willow Park, Texas

ATTEST:

Candice J. Scott, City Secretary
City of Willow Park, Texas