

**WILLOW PARK CITY COUNCIL REGULAR MEETING
516 RANCH HOUSE ROAD, WILLOW PARK, TEXAS 76087
MONDAY, APRIL 21, 2008**

I. Call to Order

Mayor Glasgow called the Regular Meeting of the City Council to order at 6:32 P.M

II. Quorum Check

Present:

Mayor Marvin Glasgow

Council Member Barry Tatum

Council Member Theresa Welch

Council Member Hale Alderman

Mayor Pro-tem Kenneth Hawkins, (Arrived at 6:38 P.M.)

Council Member Barry Brown

Also Present:

City Administrator Claud Arnold

City Secretary Candy Scott

Attorney Julie Fort

Absent:

City Attorney Rider Scott

III. Invocation

The invocation was given by Council Member Tatum

IV. Pledge of Allegiance

Mayor Glasgow led the Pledge of Allegiance.

V. Approval of Minutes

A. Regular City Council Meeting of March 18, 2008

****Council Member Alderman moved to approve all three sets of minutes as presented, seconded by Council Member Tatum**

Aye votes: Council Members: Tatum, Welch & Alderman

Nay votes: None

Abstained: Council Member Brown

Motion passed with a vote of 3-0-1

VI. Community Announcements

None

VII. Citizens Presentations

David M. Carlisle of 1208 Saddle Trail addressed the Council regarding the progress being made between the City of Willow Park and developer Wayne Lee to modify the Saddle Ridge Community gate to permit emergency vehicles.

City Administrator Arnold reported that he is working with the developer to get the gate modified.

VIII. Mayor's Update

Mayor Glasgow gave the following report:

It was reported in the newspapers and on TV in March that Pharmaceuticals were showing up in city water in Dallas and Fort Worth, and other cities. Much of the chemicals found in the water are from rain runoff and flushing down the sewers. We use well water, not surface water, and we don't have that type of problem. As a reminder, our water is rated Superior by the state.

I want to remind Willow Park residents that effective April 1 through October 31 that watering your yards during the day from 10:00 AM to 6:00 PM with a sprinkler system of any type is illegal. Soaker hoses and hand watering is permitted. Also, any sprinkler system that allows water to run into the street or drainage is also illegal. Citations will be issued to violators.

It was reported recently in the Community News that the County bids on road repairs. The County DOES NOT bid on road repairs - it just does the repairs for costs. That is one reason we use the county to repair many of our streets. They do the work when we can be worked into their schedule, when they are not repairing county roads.

IX. City Administrator's Update

City Administrator Arnold reported that there has been a lot of concern at Willow Park Village regarding the swimming pool. He has been assured that the pool will be finished by the end of the week. There is also a problem with flooding. He will be checking on that.

Bids are in on the wastewater sludge belt press and the jet machine. One of the bids was eliminated due to the fact that they did not post the requested bond. The LAN contract on the El Chico and Scenic Trails has been received and is being reviewed by the City Attorney.

X. Planning & Zoning Update

Chair Person Donna Smith deferred her report until later in the agenda.

XI. Department Head Updates

A. Fire Department

Chief Justice reported on the ISO testing. The Water Department, Fire Department and Communications Center were all tested. The results of the testing should be received in about 4 months. Unofficially the rating should be about a 4. This should help the citizens

to lower their insurance costs. The Fire Department has won about \$160,000.00 in grant money, the County tanker failed the pump test, and the new brush truck should be here in about 4 months. Call volumes continue to go up.

B. Police Department

Deputy Chief Johnson reported on activity for the month of April. The Police Department handled 571 calls for service, 5 accidents were investigated 4 were on I-20 the other one was at Bankhead and Ranch House Road. There were 39 reports made for criminal offenses and what some people don't want to hear is that 293 traffic citations were written for the month. Deputy Chief Johnson reported that he gets calls complaining about the officers running radar on the interstate. Each and every time the officers go out there they are writing citations for between 95 and 100 miles per hour. In his opinion as long as people are running at those speeds he will have officers working the interstate and monitor that.

We have had some bad weather and 2 weeks ago when we had the power outage he was a little surprised at how long it took to get the generators up and working. He commended the dispatcher on duty for her actions. There is some very minor hail damage to the vehicles. The Police Department does have a new 4-wheel drive vehicle and will be selling some vehicles at auction. The department has purchased 2 new digital cameras that were found on sale and has ordered new badges.

Council Member Alderman asked if the interstate is the jurisdiction of DPS. Deputy Chief Johnson explained that while DPS does work the interstate they work the portions of the county that are not inside the city limits, they are working all the accidents in the county and working the county roads, you will often see them between our city limits and the 20/30 split or on the left side of town. Although they can go wherever they want they try to allow the municipalities the ability to work the interstate within their cities because they have a lot of other roads outside the cities that they are responsible for.

C. Public Works

Public Works Director Lance Petty gave the production report for April. All of the Public Works vehicles sustained hail damage from the storm 2 weeks ago. 457 work orders were completed totaling 1417 work hours. The department spent 12 hours of training on how to rebuild fire hydrants. Mr. Petty stated that it is very important to him to get a fire hydrant up and running after it is reported to be down.

The Willow Park Water System produced 11 million gallons of water, Dyegard produced 6 million, and Deer Creek produced 14 million totaling just over 30 million gallons for the month. To date the three systems combined have 2371 water connections and 837 wastewater connections.

Mr. Petty reported that he is working with the county to get the drainage problem on South Ranch House Road fixed. They are supposed to be out here the week of the 28th to get started.

A new tractor has been purchased with a brush-hog. This will allow the department to mow in the rougher terrain.

D. Building Department

Building Clerk Ebbie Wooten reported that 2 new homes, 1 new commercial building have been permitted, and 31 permits have been issued to sub-contractors.

E. Parks & Recreation

Parks & Rec. Director LaDonna Allen reported that the Easter Egg Hunt was a huge success. She is working on replacing the swings in the park and there is some other equipment that needs to be replaced so she will be getting ready to do a fund raiser for the purchase of the new equipment. There have been over 20 classes held at the Community Center. The Memorial Day Ceremony will be held on May 26th at 2:00 P.M. at the Municipal Complex.

F. Administration

City Secretary Candy Scott reported that as per instructions from Mayor Glasgow a computer has been set up in the Council Chambers for the citizens to use to research City Ordinances. We hope to eventually have the minutes scanned and available for research also.

AT&T has launched u-verse in Willow Park. U-verse brings TV and high speed internet together. Willow Park will be receiving franchise fees from AT&T for service in the city limits.

The Municipal Election for May 10th will be held here at the Municipal Complex. Everything is set and ready to go. Early Voting will be from 8:00 AM to 5:00 PM, April 28, through May 6. Extended hours for Early Voting will be on Tuesday, April 29, 2008, and Thursday, May 1, 2008 from 8:00 a.m. to 8:00 p.m.

Ms. Scott reported that she will be setting up training with Police dispatch on the Connect CTY phone messaging system. This will allow the city to alert the citizens of any upcoming severe weather or other emergencies in the city.

XI. New Business

A. Discussion – Conceptual Plan for Ranch House Business Park (Joe Dillon)

Mr. Dillon was not present. There was no discussion on this item.

B. Discussion – Possible modifications to I-20 Overlay (Donna Smith)

Chair Person Donna Smith addressed the Council regarding possible changes that may need to be made to the I-20 Overlay. A lengthy discussion followed.

- C. Discussion – Possible increases to Building Permit Fees and use of MyGov Service (Jack Liford, Steve Burnsworth)

Building Inspector Jack Liford Services addressed the Council regarding setting uniform building permit fees and Steve Burnsworth from MyGov presented the Council with a proposal for the use of the MyGov software for the Building Department. Ms. Scott explained that she would like the Council to consider budgeting for the software in the next Fiscal Year. The software will be a great help to the building clerk.

- D. Discussion/Action – Declaring a vacancy on the Planning & Zoning Commission (Donna Smith)

Chair Person Donna Smith reported that the Planning and Zoning Commission is requesting that the Council accept the resignation of Carol Harris.

****Council Member Barry Brown moved to accept the recommendation of the Planning & Zoning Commission, seconded by Council Member Alderman**

Aye votes: Council Members: Tatum, Welch, Alderman, Hawkins & Tatum

Nay votes: None

Abstained: None

Motion passed with a vote of 5-0-0

- E. Discussion/Action – Appointments to Planning & Zoning Commission (Donna Smith)

Chair Person Donna Smith reported that the Planning & Zoning Commission is recommending that Milton Bradley, Susan Jones and Mark Hickerson be appointed to the Commission and that Debra Kerrington be appointed as an alternate. There was a lengthy discussion on the recommendations from the Planning & Zoning Commission for the new Commissioners.

****Council Member Barry Brown moved to accept the recommendation of the Planning & Zoning Commission with a change of Debra Kerrington being appointed as a Commissioner and Milton Bradley being appointed as the alternate, seconded by Council Member alderman**

Aye votes: Council Members: Welch, Alderman & Brown

Nay votes: Council Members: Tatum & Hawkins

Abstained: None

Motion passed with a vote of 3-2-0

- F. Discussion – Whether or not to allow LED Billboards to be erected on Interstate and Federal Highways within the City Limits of Willow Park (Mayor Glasgow)

No Action

G. Discussion – Mid Year Budget Performance Report (Candy Scott)

City Secretary Scott reported on the budget performance for the first six months.

The Council did not recess to Executive Session.

XII. Recess To Executive Session

Pursuant to the Provision of Chapter 551, Government Code, Vernon's Texas Codes Annotated, in Accordance with Authority contained in...

A. ...Section 551.071 – Consultations with Attorney or Contemplated Litigation

B. ...Section 551.072 – Deliberations Regarding Real Property

XIII. Reconvene to Open Meeting

A. ...Discussion/Action – Consultations with Attorney or contemplated Litigation (Mayor Glasgow)

No Action

B. ...Discussion/Action – Deliberations Regarding Real Property (Mayor Glasgow)

XVI. Adjournment

The meeting adjourned at 8:30 P.M.

APPROVED

Marvin Glasgow, Mayor
City of Willow Park, Texas

ATTEST:

Candice J. Scott, City Secretary
City of Willow Park, Texas