

**WILLOW PARK CITY COUNCIL REGULAR MEETING  
516 RANCH HOUSE ROAD, WILLOW PARK, TEXAS 76087  
TUESDAY, FEBRUARY 19, 2008**

**I. Call to Order**

Mayor Glasgow called the Special Meeting of the City Council to order at 7:03 P.M

**II. Quorum Check**

**Present:**

Mayor Marvin Glasgow  
Council Member Barry Tatum  
Council Member Theresa Welch  
Council Member Hale Alderman  
Mayor Pro-tem Kenneth Hawkins  
Council Member Barry Brown

**Also Present:**

City Administrator Claud Arnold  
City Secretary Candy Scott  
City Attorney Rider Scott

**Absent:**

None

**III. Invocation**

The invocation was given by Council Member Welch

**IV. Pledge of Allegiance**

Mayor Glasgow led the Pledge of Allegiance.

**V. Recess to Public Hearing**

Mayor Glasgow recessed to the Public Hearing at 7:04 P.M.

To consider a voluntary petition for annexation received from the Aledo School District requesting annexation of approximately 19.287 acres in the Heirs of Francisco Sanchez Survey, Abstract No. 2347, Parker County, Texas, being a portion of all of that certain tract of land conveyed to Boswell Interests Ltd., by deed recorded in Volume 1976, Page 331, Deed Records, Parker County, Texas.

There were no comments from the public.

**VI. Conclude Public Hearing**

Mayor Glasgow concluded the public hearing at 7:05 P.M.

**VII. Reconvene to Open Meeting**

Mayor Glasgow reconvened the open meeting at 7:05 P.M.

**VIII. Approval of Minutes**

- A. Special City Council Meeting of January 14, 2008
- B. Regular City Council Meeting of January 15, 2008
- C. Special City Council Meeting of January 28, 2008
- D. Special City Council Meeting of February 11, 2008

**\*\*Mayor Pro-tem Hawkins moved to approve all four sets of minutes as presented, seconded by Council Member Tatum**

Aye votes: Council Members: Tatum, Welch, Alderman, Hawkins & Brown

Nay votes: None

Abstained: None

Motion passed with a vote of 5-0-0

**IX. Community Announcements**

None

**X. Citizens Presentations**

None

**XI. Mayor's Update**

Mayor Glasgow read the following statement for the record:

**Willow Park Sewer Needs**

Willow Park did not manufacture a need for a new Waste Water Treatment Plant (WWTP), as stated in the Community News in its February 15 - 21 edition. The need happened because Willow Park is growing, not unlike some of our surrounding communities. WP cannot enlarge their existing WWTP because the Texas Commission on Environmental Quality (TCEQ) will not allow it. We abandoned that concept once because Tarrant County wanted to build a regional plant. We mistakenly believed that would be in our best interest to join in that study. Unfortunately, the Tarrant Regional WWTP will not be completed until 2020. It will be 3 - 5 years later (2023 - 2025) that a line would be run to Willow Park for WWT.

TCEQ will not allow a new plant to be built north of the confluence of the Clear Fork and the West Fork of the Trinity River.

TCEQ will not allow increased discharge north of that confluence, which directly affects Willow Park.

Developers are already talking to Willow Park with the desire to build both residential and commercial developments, which will require connections to a sewer line. We are not about to tell them no. Like all other cities, we want the tax base so that we won't have to increase property taxes.

WP has no choice but to build a new WWTP. The confluence is the location recommended by TCEQ, (not one picked by WP) as they will not allow any discharge north of that location, and it is the closest to WP. Any other location would only be further south and would be cost prohibitive to try and construct on our own. WP will be more than happy to have Aledo (and Hudson Oaks) join us in the construction and operation of the new WWTP. All three cities will benefit from it. By joining in, the customers in all three cities would pay the same rate for WWT, which would save homeowner's cost.

Building the new plant would allow the removal of the existing WWTP in Deer Creek. I feel sure that the residents of Annetta South and Stuard Elementary School will be not only supportive, but appreciative. Residents of Deer Creek and Annetta should also appreciate the relocation of that WWTP. Just as a reminder, a letter in last weeks Community News stated that Willow Park would be sending their "poop" to the Annettas, but keep in mind that "poop" from Deer Creek, which is in the Annettas, will be going to the new plant also.

The only city that would be affected by the WWTP location would be Annetta North, not Annetta South or Annetta or Aledo. Annetta North would only be affected because the property is within their city's ETJ. There are no residences in the immediate area, so housing would not be an issue. Eleven months out of each year the wind blows from the south, so guess what city would be affected by any odors from the sewer plant - Willow Park. We are the only city north of the confluence. However, there is a hill to the northwest of the proposed location which would divert any odor to the east, and many trees align the Clear Fork due north of that location, so any odors would be quickly dissipated thru those trees.

It is my understanding that Aledo has applied for a \$5M loan to enlarge their WWTP, but so far that loan has not been approved. This would be the ideal time for Aledo (and Hudson Oaks) to join WP in the construction of a new WWTP that all three communities would benefit from. (I left out the Annettas, as they do not have any infrastructure that would benefit from this construction.) Each of the two or three cities would be paying less for the construction of a joint (or regional) WWTP than if each built their own. This would have to be their decision, not Willow Park's.

#### Positive notes on Willow Park

Since the appointment of our new Fire Chief, John Justice, the Willow Park Fire & Rescue Department has built better working relationships with other departments in the area, and the Weatherford Fire Department has put us on their 1st alarm assignment. This has never happened before to Willow Park.

The Fire Department has won a \$108,000 grant for a new brush truck.

The Fire Department has won a \$49,000 grant for radios, rescue jacks and heart monitors.

The Fire Department has won a \$1,500 grant for worker's compensation reimbursement for helping fight grass fires around the county outside of our immediate service area.

The Fire Department has been converted into a 24/7 fire department, bringing an average 4 minute response time around the clock to the citizens of Willow Park.

The Fire Department has become a certified Baby Safe Haven for newborns. Hudson Oaks and Aledo do not have this official certification.

The Police Department has the newest, latest and greatest professional Dispatch System in Parker County.

Aledo ISD has already joined our dispatch services, and we hope other neighboring cities will in the near future.

The Willow Park Fire Department has also joined this Dispatch service, and is extremely pleased with the professional service they receive.

The Police Department and Fire Department are now working together as a team, something that has not happened in a long time.

Willow Park is the only City in Parker County to contribute funds to the Ride for Heroes.

## **XII. City Administrator's Update**

City Administrator Arnold thanked the Council for working closely with him and for their help over the last months

## **XIII. Department Head Updates**

### **A. Fire Department**

Chief Justice thanked the Council for their help in going to 24 hour service and reported on the response time since going full time and the call volume since the beginning of the year. The Fire Department is testing meters to get ready for an ISO test.

### **B. Police Department**

Investigator Jim Moody reported on the number of calls since January and the current and future training activities of the department and the new dispatch.

### **C. Public Works**

Superintendent Rudy Ragle reported on water operations including water repairs, field hours, and water production.

### **D. Building Department**

Building Clerk Ebbie Wooten reported on the building permits, registration, and building and health inspections for the month.

E. Parks & Recreation

Parks & Rec. Director LaDonna Allen reported on the classes and activities in the Community Center over the last year and the upcoming events this year. Parkfest is set for Saturday, September 27<sup>th</sup>. The Parker County Master Gardner's would like to put a garden in around the Veterans Memorial site.

Mrs. Allen presented the Parker County Master Gardner's with a plaque to thank them for their help with the gardens in the City.

F. Administration

City Secretary Candice Scott thanked the Council and the City Staff for their help and support while City Administrator Arnold was out of the office. Mrs. Scott updated the Council on the budget performance and sales tax increase since the beginning of the fiscal year.

**XIV. Old Business**

- A. Discussion/Action – Ordinance No. \_\_\_\_\_ regulating, directing or prohibiting commercial vehicle traffic on certain streets or areas within the City (Council Member Tatum)

**\*\*Council Member Tatum moved to adopt Ordinance No. 568-08, An Ordinance of the City Council of Willow Park, Texas, providing certain restrictions for road use, designating truck routes, prohibiting commercial vehicles from utilizing certain streets and roads within the City Limits; providing exceptions; providing authorization for road use agreements; providing penalties for violation of the ordinance; providing severability, savings and repealing clauses; repealing certain portions of Article 10.500 "Prohibiting Through Traffic on Ranch House Road and Vista Drive" and replacing it with this ordinance; providing and effective date; providing for the publication of the caption hereof and providing for enforcement, seconded by Mayor Pro-tem Hawkins**

Aye votes: Council Members: Tatum, Welch, Alderman, Hawkins & Brown

Nay votes: None

Abstained: None

Motion passed with a vote of 5-0-0

- B. Discussion/Action – To consider and take action on the authorization to enter into a certain employment agreement with the Deputy Chief of Police (Mayor Glasgow)

**\*\*Mayor Pro-tem Hawkins moved to authorize the execution of the contract with the Deputy Police Chief, seconded by Council Member Brown**

Aye votes: Council Members: Welch, Alderman, Hawkins & Brown

Nay votes: Council Member Tatum  
Abstained: None  
Motion passed with a vote of 4-1-0

**XV. New Business**

A. Discussion/Action – Request for Funding from the Tourism Fund (LaDonna Allen)

LaDonna Allen addressed the Council and requested funding in the amount of \$4062.00 from the Tourism Fund for a garden to be built around the Veterans Memorial.

**\*\*Council Member Alderman moved to approve the request for funding from the Tourism Fund in the amount of \$4062.00, seconded by Council Member Tatum**

Aye votes: Council Members: Tatum, Welch, Alderman, Hawkins & Brown  
Nay votes: None  
Abstained: None  
Motion passed with a vote of 5-0-0

B. Discussion/Action – To consider and take action on a Final Plat, Lots 1A – 6, Block 1 of The Crossing at Ranch House Addition being 4.854 acres of land in the John Cole Survey, Abstract number 218, block 1, Lanthrum Addition according to the plat recorded in cabinet C, slide 561, plat records of Parker County, Texas, Parker County, Texas

There was a short discussion on the final plat.

**\*\*Council Member Brown moved to approve the Final Plat Lots 1A – 6, Block 1 of The Crossing at Ranch House Addition, with documentation being provided showing a release of the drainage easement, seconded by Council Member Alderman**

Aye votes: Council Members: Tatum, Welch, Alderman, Hawkins & Brown  
Nay votes: None  
Abstained: None  
Motion passed with a vote of 5-0-0

C. Discussion/Action – To consider and take action on a re-plat for Tract 2R Pruitt and Cobb Subdivision, a Subdivision to the City of Willow Park, Parker, County, Texas, being a re-plat of Tract 2 and Tract 3, Pruitt and Cobb Subdivision to the City of Willow Park, Parker County, Texas.

There was a short discussion on this re-plat.

**\*\*Council Member Brown moved to approve the Re-Plat for Tract 2R Pruitt and Cobb Subdivision contingent upon amending of the plat relocating the utility easement, seconded by Mayor Pro-tem Hawkins**

Aye votes: Council Members: Tatum, Welch, Alderman, Hawkins & Brown

Nay votes: None  
Abstained: None  
Motion passed with a vote of 5-0-0

- D. Discussion/Action – To consider and take action on a re-plat for lot 10R-1, and lot 10R-2, Block 9 West Oak Home Sites, an addition in Parker County, Texas. Being a re-plat of lot 10 block 9, West Oak Home Sites, section 3 a subdivision in Parker County, Texas, according to the plat recorded in volume 360-A, page 48, West Oak Home sites, section 1, A subdivision portion of lot A, block 9, West Oak Home Sites, section 1, a subdivision in Parker County, Texas according to the plat recorded in volume 360-A page 34, plat records, Parker County, Texas.

There was a short discussion on this re-plat.

**\*\*Council Member Brown moved to approve the Re-Plat for lot 10R-1, and lot 10R-2, Block 9 West Oak Home Sites contingent upon amending of the plat taking out the abandonment of the utility easement and putting a relocated utility easement, seconded by Mayor Pro-tem Hawkins**

Aye votes: Council Members: Tatum, Welch, Alderman, Hawkins & Brown  
Nay votes: None  
Abstained: None  
Motion passed with a vote of 5-0-0

- E. Discussion/Action – To appoint a Chairman of the Planning & Zoning Commission (Mayor Glasgow)

**\*\*Council Member Alderman moved to appoint Donna Smith as the Chair to the Planning & Zoning Commission, seconded by Mayor Pro-tem Hawkins**

Aye votes: Council Members: Tatum, Welch, Alderman, Hawkins & Brown  
Nay votes: None  
Abstained: None  
Motion passed with a vote of 5-0-0

- F. Discussion/Action – To consider and or accept the resignation of LaDonna Allen as Parks & Recreation Director (Mayor Glasgow)

**\*\*Mayor Pro-tem Hawkins moved to regretfully accept the resignation of LaDonna Allen, there was no second.**

The Motion Died. No Action

- G. Discussion/Action – To consider and take action on reinstating the Parks & Recreation Advisory Board (Mayor Glasgow)

**\*\*Council Member Alderman moved to reinstate the Parks & Recreation Board with the recommended people being on the Board and it being specified that the**

**Board is an advisory board to the Parks & Rec. Director,** seconded by Council Member Welch

Aye votes: Council Members: Tatum, Welch, Alderman, Hawkins & Brown

Nay votes: None

Abstained: None

Motion passed with a vote of 5-0-0

Mayor Glasgow appointed Jerry Alexander as Chairman of the Parks & Rec. Board.

- H. Discussion/Action – To consider and take action on the purchase of a Belt Press for the Wastewater Plant (Mayor Glasgow)

**\*\*Mayor Pro-tem Hawkins moved to authorize bidding process for the belt press, to authorize the Mayor to enter into negotiations with the low bidder, to authorize seeking a method of financing whether it be cash or lease, and to authorize the Mayor to send a staffer out to examine the equipment, and to report back to the Council at the next meeting,** seconded by Council Member Welch

Aye votes: Council Members: Welch, Hawkins & Brown

Nay votes: Council Members: Tatum & Brown

Abstained: None

Motion passed with a vote of 3-2-0

- I. Discussion/Action – To consider and take action on a reduction of the gas rate from the previous rate increase approved on November 12, 2007 by Texas Gas Service. (Mayor Glasgow)

No Action

- J. Discussion/Action – To consider and take action on a request for a street light tariff increase from Oncor Electric Delivery. (Mayor Glasgow)

No Action

- K. Discussion/Action – Ordinance No. \_\_\_\_\_ An Order for and Calling of a Municipal Election to be held on May 10, 2008 (Mayor Glasgow)

**\*\*Council Member Brown moved to adopt Ordinance No. 569-08, An Ordinance ordering a Municipal Election to be held on May 10, 2008 for the Election of certain Municipal Officers for the City of Willow Park; Mayor and Council Members: Place 3, Place 4 and Place 5; designating a Polling Place within the Municipal Limits; appointing a Presiding Election Judge and Alternate Judge; establishing other procedures for the conduct of the election; providing a Severability Clause; providing for publication of notice; and providing for an effective date,** seconded by Mayor Pro-tem Hawkins

Aye votes: Council Members: Tatum, Welch, Alderman, Hawkins & Brown

Nay votes: None  
Abstained: None  
Motion passed with a vote of 5-0-0

- L. Discussion/Action – To discuss and consider the need for an Ordinance prohibiting cell phone use in school zones. (Council Member Alderman)

There was a short discussion on this item. No Action

- M. Discussion/Action – To consider and take action on an Ordinance to change the day and time of the City Council Meeting. (Council Member Tatum)

**\*\*Council Member Brown moved to postpone this item until the Special Council meeting on February 25th, seconded by Council Member Alderman**

Aye votes: Council Members: Tatum, Welch, Alderman, Hawkins & Brown  
Nay votes: None  
Abstained: None  
Motion passed with a vote of 5-0-0

- N. Discussion – The road study being conducted by MJ Thomas Engineering LLC (Mayor Glasgow)

This item will be put on the Special Council Meeting on February 25<sup>th</sup>. City Secretary Scott will ask Mickey Thomas of MJ Thomas Engineering to be present at the meeting for discussion.

**XVI. Recess To Executive Session**

Mayor Glasgow recessed the meeting to Executive Session at 10:04 P.M.

Pursuant to the Provision of Chapter 551, Government Code, Vernon's Texas Codes Annotated, in Accordance with Authority contained in...

- A. ...Section 551.071 – Consultations with Attorney or Contemplated Litigation  
B. ...Section 551.072 – Deliberations Regarding Real Property  
C. ...Section 551.074 – Personnel Matters

**XVII. Reconvene to Open Meeting**

Mayor Glasgow reconvened to the open meeting at 10:24 P.M.

- A. ...Discussion/Action – Consultations with Attorney or contemplated Litigation (Mayor Glasgow)

No Action

- B. ...Discussion/Action – Deliberations Regarding Real Property (Mayor Glasgow)

No Action

C. ...Discussion/Action – Personnel Matters (Mayor Glasgow)

No Action

**XVIII. Adjournment**

The meeting adjourned at 10:24 P.M.

APPROVED

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Marvin Glasgow, Mayor  
City of Willow Park, Texas

ATTEST:

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Candice J. Scott, City Secretary  
City of Willow Park, Texas